

KAMARBANDHA COLLEGE LIBRARY
KAMARBANDHA COLLEGE, KAMARBANDHA ALI.
PIN: 785625
GOLAGHAT, ASSAM

INTRODUCTION:

Library is an extension of human memory. It is the repository of human culture, oral and written. In modern sense, the library is the logical laboratory for learning about human interaction with information system and intellectual processes associated with information acquisition and problem solving.

The library of Kamarbandha College was established in the year 1986.

VIEW OF THE LIBRARY:

Kamarbandha College Library is generally a big library. There is adequate space to keep the library materials or library equipment. There are fourteen almirahs and three racks for keeping the library books, newspapers, magazines etc. Seven almirahs are kept for Reference Books and other seven almirahs contain Textbooks. There is also an almirah which is used for official purpose. It has a big oval table which is used for reading by the library users. Every student reads on this table maintaining silence. On one side of the table, there is a big chair which is offered to Mr. DebeswarGogoi, the founder Principal of Kamarbandha College.

The Library is kept neat and clean by the library staff. Every textbook and Reference book, journal, magazine and instruments of the Museum are classified by Dewey decimal classification System. Newspapers are compiled yearly basis and these are kept in the periodical section in the library. Reprographic facility is available in the library. The circulation Section is inside the library in front of the students' reading room.

AIMS & OBJECTIVE OF THE LIBRARY:

The main motto of Kamarbandha College Library is to establish a right context between the right reader and right books and to provide right information to the right reader at right time and in right way

The main objectives of the library are as follows:

a) To serve the curricular, cultural and general educational requirements of the academic

community.

b) To provide suitable reading environment.

c) To create love for books.

d) To help the young students in preparing them for advanced studies and for shouldering the

higher responsibilities in future life.

e) To provide an active information service.

LIBRARY ADVISORY COMMITTEE:

Library as a social institution has a committee. The committee plays a key role in every aspect of Library administration and Management. The structure of the Library Advisory Committee is as follows:

Library Advisory Committee, 2017

1. Chairperson: Mr. Atul Saikia, Principal, Kamarabandha College.
2. Vice- Chairperson: Mrs. Rumi Bharali, Vice Principal Kamarabandha College.
3. Convenor: Mrs Rina Bora, Librarian.
4. Members: 1. Mr Paresh Kalita
 2. Mr Jayanta Madhab Bora
 3. Mrs Rijim Bora Baruah
 4. Mrs Minakshi Bora
 5. Mr Dilip Dutta
 6. Sri Ashok Saikia

Library Advisory Committee, 2018 (onward)

1. Chairperson: Mr. Atul Saikia , Principal Kamarabandha College
2. Vice Chairperson: Mrs Rumi Bharali, Vice Principal , Kamarabandha College
3. Convenor: Mrs Rina Bora, Librarian
4. Members: 1. Mr Pabitra Duarah
 2. Mr Sanjib Chutia
 3. Mrs Archana Pathak

The power and function of Library Advisory Committee are as follows:

1. The Committee has the power to advise the authority regarding the utilization of fund.
2. The Committee has the power to change the rules and regulation of the library.
It can suggest the Librarian regarding the disciplinary matter inside the library.
4. The committee has to play a key role in selection of books to be purchased by the library.

LIBRARY RULES AND REGULATIONS :

1. Library working hours: 9 .00 A.M. to 5.00 P.M.
2. To maintain silence in the library.
3. Everybody is requested to sign in the register at the time of entry into the library.

4. Students and staff are mandatory to make the library card for borrowing books.
5. All personal belongings, except purses and notebooks, will not be allowed to take inside the library.
6. Books are issued to the members for 10 days only, otherwise they will have to pay Rs 2.00 per day.
7. Students will have to pay full price of a book lost, torn, defaced any way.

STAFFING PATTERN:

The staffing pattern of Kamarbandha College Library is as follows:

Designation	No. of Staff
Librarian	1
Library Assistant	1
Library Bearer	1

LIBRARY RULES:

1. **Working hours:** The library remains open on all the working days except on National and Gazetted holidays as under:
 - a. Semester Period: Monday to Saturday: 9.00 A.M .to 5.00 P.M.
 - b. Vacation period: Monday to Saturday 10.00 A.M. to 4.00 P.Mc.
- nc. Working hours of Circulation Counter and Stock Room: The circulation counter and the stock room remains open from 9.00 A.M. to 5.00 P.M. during semester period and from 10.00 A.M. to 4.00 P.M. during vacation period. The readers will be extended the privilege of direct access to the general Stock Room. Readers are not to keep the books on the shelves by themselves for circulation. They should, instead, either hand them over to the library attendant on duty.
2. **Admission to the Library:**
 - a. Any person is eligible to become the member of the library if he /she gets admission into the college. All the teaching and non -teaching staff of the college become the members of the library . Even the temporary staff of the college can be the member of the same with due permission of the Principal of the college.
 - b. On entering the library, every student shall be required to write legibly his / her name, class Roll No. in the register specially provided for the purpose. Such a signature will be taken as an acknowledgement that the member agrees to abide by the library rules.
 - c. All the personal belongings, except purses and notebooks shall not be allowed to be carried with the readers beyond the issue counter. They should be kept at the property counter.
 - d. The users should keep silence within the Library.
 - e. Pets such as dogs, cats etc. should not be admitted to the Library.

3. Procedure for privileges of the members:

- a. Each member will be provided with one Library Card which is not transferable at the time of enrolment.
- b. Membership of a student will remain valid till he /she remains on get his / her Roll number for appearing in their final semester examination of an academic year.
- c. A student can take maximum 2 books at a time for 15 days. On the other hand ,teachers can issue 3 books at a time for 20 days and non-teaching staff can borrow maximum 2 books for 20 days .
- d. The members can not sub -lend the books to others issued from the Library.
- e. If the books are not returned on due dates, an overdue charge of Rs.2.00 per book per day will be charged for the period the books kept beyond the due dates. The Librarian shall have the power to remit such overdue charge.
- f. In case, any book is lost or injured by the member, they will have to replace the book or will have to pay double of the price of the book as a cost of replacement.
- g. Reference books, Rare books, periodicals and Newspapers may not be issued except with the written permission of the Librarian.
- h. The books may be renewed if the same book is not in demand by other readers. The renewal will be done generally on the physical presentation of books.
- I. If the reader loses the library card, a fine of Rs. 50.00 will be charged and duplicate card will be issued to the concern readers. The loss of card must be reported to the Librarian immediately.
- J. A member will obtain a clearance certificate from the college library after returning all the books issued, surrendering the Library card and after paying all the outstanding dues.

4.General Rules:

1. The Librarian / Library Committee shall have the power to refuse the issue of a book to any member, or Librarian may recall any book without assigning any reason.
2. The readers must behave in a civilized manner. The Librarian may expel any person if the presence of such a person is liable to create law and order situation.
3. The readers are liable for punishment and fine if they either misbehave or damage the books or any other property of the library.
4. No person entitled or permitted to use the books shall mutilate, disfigure, deface by writing in the margins, by under-lining sentences, by marking passages or by damaging in any other way a book, periodical or any other property of the Library .
5. The Librarian reserve the right to suspend / cancel the membership privilege of any member found misbehaving with the Library staff or for any other indecent behaviour. Such a member is also liable to be expelled from the Library .

6. The Library rules may be altered or amended or new rules may be added to the existing ones with due advice from the library committee and amended with due permission from the governing body of the college.


Principal
Kamarbandha College
P.O.- Kamarbandha Ali, Golaghat
Kamarbandha College, Golaghat.


Librarian
Kamarbandha College, Golaghat.

NUMBER OF BOOKS ADDED YEARLY:

SUBJECT WISE LIBRARY COLLECTION OF BOOKS:

TEXTBOOKS REFERENCE BOOKS

Philosophy	127	23
Education	125	51
Sociology	110	134
History	120	40
Economics	135	38
Political science	180	107
English	130	55
Assamese	1187	150

LIBRARY BUILDING:

Kamarbandha College Library is a central Library. It is situated at the central place of the College. There is a beautiful garden in front of the building. The natural condition of the college is very green and beautiful.

The college Library is one storied building of 4,600 sq. ft. on the 1st floor. In the ground floor, there are six class rooms. The library has separate Reading Room for students and Circulation Desk and separate Reading Room for teacher and students. There is a Back Volume section, e- journal section and a Museum in the library. Moreover, there is a computer lab on the 1st floor attached to the library and a Digital Class Room in front of the Library and a Aqua filter for fresh drinking water for everybody. The 1st and 2nd floor of the building was constructed with the “Infrastructure Development Fund “ of the State Government of Assam in the financial year 2017. The building (ground floor and 1st floor) is under the CCTV. surveillance.

LIBRARY COLLECTION DEVELOPMENT POLICY:

Being a rural college, the library is bound to purchase the textbooks since most of our students cannot afford to purchase their required textbooks especially after the implementation of Semester System. Therefore, the library committee has decided to provide textbook for the greater interest of the student community. Besides the textbooks, the library

has a lot of collection of Reference Books , both General and Subject Encyclopaedias , World classic Books , Yearbooks ,Career Oriented Books for Competitive Examination ,Sahitya Akademi Award Winning Books, Books on Vaishnavite Movement in Assam, Biographical Books , Books on Research Methodology ,Books on Folk Culture and Literature of different Tribes of Assam , Books on Issues of North -East India, books on Linguistics, Collection of Famous Assamese Magazine published in 19th Century etc. Kamarbandha College Library always tries to develop a balanced collection of wide variety of learning and teaching resources.

BOOK SELECTION PROCEDURE:

The success of a library depends upon the book selection procedure of a library .Kamarbandha College Library always tries to select genuine book for its users. Before purchasing books for a particular session, the Librarian uses to call upon a meeting with concern Heads of the Departments. The Head of the Departments use to give lists of their required books. After receiving the lists the librarian places the list and discuss the matter with members of the Library Committee. After the approval of the Library Committee, the librarian goes for the purchasing of that books.

LIBRARY COLLECTION:

In order to satisfy varied curricular and extra-curricular activities of both students and teachers, the college library has tried to build a balanced collection of a wide variety of learning and teaching material.

The present stock status of the library is as follows:

ITEM NUMBER

Total no. of books	5047
Total no. of Textbooks	4227
Total no. of Reference Books	775
No. of Magazine	5
No. of Newspapers	5
No. of Manuscripts	2
No. of Journal	2
No. of E- journal	2
No. of Rare Books	45
Donated Books	1247

List of the rare books & special collection of Kamarbandha college, library book publishers (LTD) New Delhi.

- 1) Kakati Bani kanta; The mother Goddess Kamakhya Lawyer's book stall,

Guwahati, Assam

- 2) Brown, N(1848); Grammatical notices of the Assamese language, সংগ্রহ আৰু আগ
কথা: দেৱব্ৰতশৰ্মা অসমীয়া জাতীয় অভিধানৰ প্ৰকাশক অসম জাতীয় প্ৰকাশ ২০১২
- 3) Choudhary, R.D (1986) Bulletin of the Assam state museum Directorate of
Museums. Assam, Guwahati-781001(India)
- 4) Neog, Maheswar; Tradition and style- Assam Sahitya Sabha, Jorhat
- 5) Director of Museum Assam (1985) ; Bulletin of the Assam state Museum no 7
- 6) Borkakati, S.N; Tribal Folk tales of Assam (Hills)-publication board, Assam, Guwahati
- 7) Goswami, Prafulla Dutta ; Tales of Assam, -publication board , Assam, Guwahati
- 8) Chatterjee, Asim Kumar; Introductory Biology , -Bhupendra Nath Sanyal -oriental
book company, Panbazar, Guwahati
- 9) নেহৰু, জৱাহৰলাল ; বিশ্ব ইতিহাসৰ জি.লি.উ.নি (প্ৰথম খণ্ড) অসম প্ৰকাশন পৰিষদ
- 10) নেহৰু, জৱাহৰলাল ; বিশ্ব ইতিহাসৰ জি.লি.উ.নি (দ্বিতীয় খণ্ড) অসম প্ৰকাশন পৰিষদ
- 11) Raj, Dr. Rita; Global Encyclopaedia of educational technology Global vision
publishing house 20, Ansari road, Daryaganj, New Delhi-10002(India)
- 12) Thakur, Dr. Devi Charan; Trilingual Encyclopaedia dictionary of Medicinal plants
Associate editors Dr. Anil Thakur Dr. Minaxee Thakur : Bedakantha books &
publications.
- 13) Dobson, Michael; The Oxford companion to drd., w. Shakespeare Oxford University
press
- 14) K. Marx, F. Engels, V. Lenin comp. t Borodulina, progress publishers Moseow
- 15) ছাত্তাৰ, আব্দুছ ; প্ৰসঙ্গকোষ- গ্ৰন্থ পীঠ যোৰহাট
- 16) V Lenin selected works - progress publishers Moseow
- 17) V. Lenin , selected works progress publishers Moseow
- 18) Gurdon, Caption P.R (1896); some Assamese proverbs . (Compiled by) Shillong: printed
at the Assam secretariat printing office
- 19) Kundue, Rama ; the traveller uncollected works of Mohit K. Ray: (Edi Rama Kundue)
Sarupi
- 20) Guha, A.C(1921-1946); India's struggle Quarter of a century publication
Division, Ministry of Information and Broadcasting Government of India.
- 21) Guha, A.C(1921-1946); India's struggle Quarter of a country part 2 publication
division, Ministry of Information and Broadcasting Government of India

- 22) Deka,Dr.Pranavjyoti; Jyoti billiongual Thesaurus Assamese English An imprint of K.B publications, Guwahati
- 23)অসমসাহিত্যসভা (২০১৩)
;বৃন্দাবনীবন্দ্রআৰুচিহ্নযাত্ৰাৰইতিহাসৰসন্ধানত,দ্বিসপ্ততিতমবৰপেটাৰোডঅধিবেশনতউন্মোচি
তৰ২ফেব্ৰুৱাৰী২০১৩
- ২৪) ভাৰতসম্ভেদ,জৱাহৰলালনেহৰু, অসমপ্ৰকাশনপৰিষদ ,গুৱাহাটী
- 25)Dutta,Shri K.N ; Anglo Assamese Relations, Guwahati Assam
- 26) Gupta,Bhagwandas (1839-1859) ; Rane Lakshmi Bai of Jhansi Edi: Sudha Gupta publication-Archaeological Survey of India,New Delhi.
- 27)নেওগ,ড°মহেশ্বৰ ;
গুৰুচৰিতকথা,সম্পাদক,বিশ্ববিদ্যালয়প্ৰকাশনবিভাগ,গুৱাহাটীবিশ্ববিদ্যালয়।
- 28)Sahu,KaliCharan ; Remate,KaliCharan; Remate sensing and Geographical information systems, Atlantic publishers & distributors (P) LTD
- 29) Borgohain,DrMamoniGogoi ; Globalisation in the worth East India purbanchal Prakash Guwahati.
- 30)দগু,ড° দিলীপকুমাৰ ; ভূপেনহাজৰিকাৰগীতআৰুজীৱনৰথ,শ্ৰীভূমি
পাবলিচিংকোম্পানী৭৯,মহাত্মাগান্ধীৰোড, কলিকতা
- 31) Keith,A.Berriedale ; A history of Sanskrit Literature, Oxford University press.
- 32) Clark,William George and wright :The work of S hakespeare,William London Macmillan & co L.T.D New York.
- 33) Swaminathan,K ; SubramaniaBharali, Published by the All India SubramaniaBharaliContenary celebrations comitee.
- 34) Bora,Pranjali Protim ; American Literature,Balaji publication publishers.
- 35) Agarwal, Lakshmi Narain ; Wordsworth selected poems with prelude Ravendra Prakash, Educational publishers ,Agra -3.
- 36)Baruah,Hema ; Hema Kosha or an Eitymological dictionary at of the Assamese language.
- 37)Mehta,Sandhya ; Teacher personality and job Satisfaction, publishers Pvt.LTD.
- 38)Taylor, Routledge C.Gopalkrishnan,:Theentreprenrur's choice cases on family business in India & France's group London New York,New Delhi.
- 39)Purohit,C.Purohit ; The Oxford handbook of tax system in India, Oxford University press.
- 40) Gupta,Amit Das0(2017); Serving India : A Political Biography of subimalDutt (1903-1992) India's longest serving foreign Secretary,Manohor.
- 41)Singh,Dr.A.Rajmoni,Prasain,Prof,G.P; Tourism Industry in North East India,prasain, Akansha publishing house Delhi ; Guwahati visa Khapatnam.

42)Devi,Umaa,Reddy,P.Adinarayana; Education of the marginalized girls,Sarup book publishers Pvt.L.T.D. New Delhi.

43) Sehumpeter, Joseph .A; History of economic analysis ,vol-1sarup book publishers Pvt LTD.

44)Urbina, Anastasi, Sunaana, Psychological testing, published by person India education services Pvt..Ltd

45) Devi, D.Uma; Education of the Marginalized Girls published by Sarup Book Publishers PVT.LTD.new Delhi.

Cost of Purchasing Books of Kamarbandha college (Year wise):

Year Amount (in Rs.)

2015	63,407.00
2016	3,250.00
2017	3,83,458.00
2018	38,825.00
2019	29,794.00
2020	39, 272.00
2021	19,956.00

TOTAL COST:Rs.577,962.00

Name of Journal /TitleName of MagazineCost (Monthly)

1. Cultural Heritage Rs 35.00			1. Prantik
2. Outlook Rs. 30.00			2. Gariyashi
3. RS 120.00	Competition	success	review

Newspaper subscriptions

The Library supplies five {5} newspapers to the user /readers. These are-

1.The Assam Tribune	Rs. 8.00
2. The Sentinel	Rs. 7.00
3.Dainik Janambhumi	Rs.9.00
4. Amar Asom	Rs.9.00
5. NiyamiyaBarta	Rs.8.00

LIBRARY AUTOMATION:

Kamarbandha College Library has started the process of automation of its house-keeping operation by using KOHA ILMs. Initially the library started the process of automation by using a Library Management Software named KOHA LMS 8th April in the year 2022. It was an open source integrated system, use world-wide ILS was developed by the Horowhenua Library Trust in the year 1999. KOHA is the world's first free open source Integrated Library Management system. Development started in New Zealand in 1999-2000.

KOHA is web best multi lingual {LIMS} to cater the automation needs of medium to large Libraries around the world. KOHA satisfies all the functions requirement of a Library Management system . It is full- featured MARC best integrated Library Management system and can customize to cater to the needs of Libraries.

Question Bank Solution: Question papers of the last few years are kept in the library. The question papers are kept on an open shelf for the convenience of the students and teachers. The staff and the students can avail this question papers easily.

Celebration of Librarian Day:

Kamarbandha College Library has been observing “Librarian Day” on 12 August every year on the occasion of the birth day of Dr. S.R. Ranganathan, the father of library science. The college community celebrates this memorable day, to commemorate his birthday.

The Movement of Reading Book:

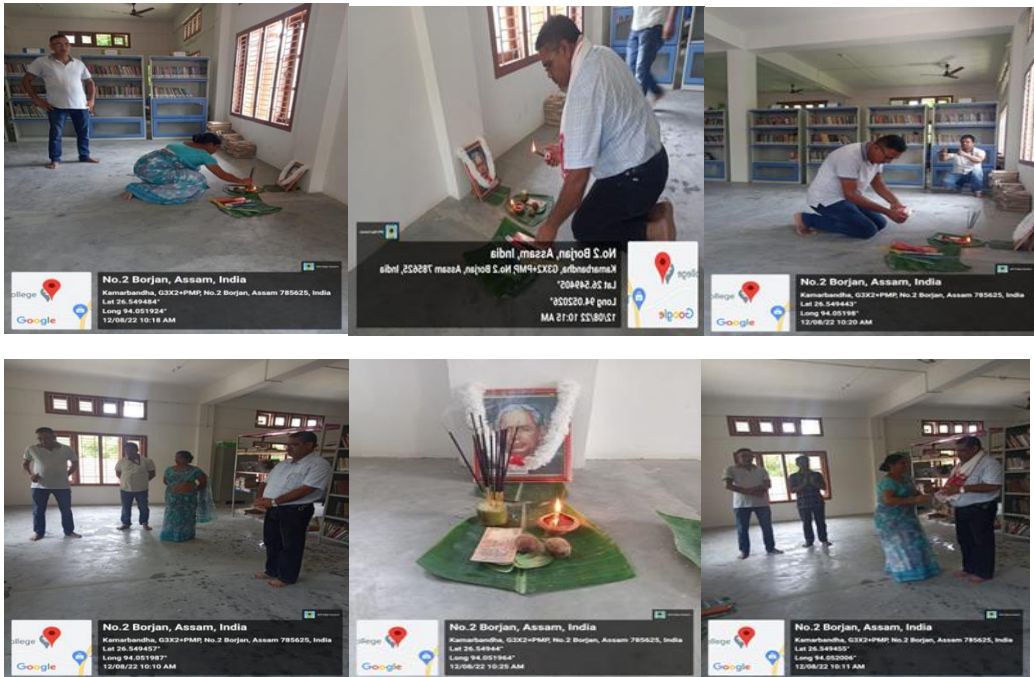
Kamarbandha College Library started a programme, “*The Movement of Reading Books*”, open for all every Saturday, from 3.8.2019 to develop reading habits in people, irrespective of age. Many students of the nearby schools and elderly villagers, staff and students and ex-students of the college come to the library to read books.

Future Plan:

In future, Library has to plan to create an Institutional Repository by using KOHA Library Management Software. KOHA is an open source integrated library software. Now we are in preliminary stages, because the library automation started on 08-04-2022 so we are processing the library work. In future, we can develop the library using KOHA Library Management of Digital library. We are processing E-Library by N-List ,the UGC Library network.

Photos of various occasions

Librarian Day 12-08-2022



Librarian Day 12-08-2021



Library awareness programme



Library Automation 08-04-2022