



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

KAMARBANDHA COLLEGE

KAMARBANDHA COLLEGE PO- KAMARBANDHA ALI DIST-GOLAGHAT

PIN-785625 STATE ASSAM

785625

www.kamarbandhacollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kamarbandha College is situated at Dulakharia, in the east of Golaghat district and west of Jorhat district of Assam. The college was established on 10 February, 1986, with an aim to provide higher education to the youths of the tea garden community and the economically backward students living in the rural areas of Golaghat and Jorhat. The college stands on a land, amidst greenery of tea gardens. Visitors gain an appreciation of the beautiful green campus of the college. The founders started the college with 20 students pursuing Bachelor of Arts in 1986. It is a co-educational institution, affiliated to Dibrugarh university. The college is currently offering (B.A.) Honours programme in eight subjects, 8 Add-on courses, DCA and PGDCA computer courses for the enhancement of students' skills.

Kamarbandha college was accorded provincialisation under Assam Venture Educational Institution (Provincialisation of Services) Act 2011 and included under Section 2(f) and 12(B) of the UGC Act, 1956 on 21/02/2020. It has been a long period from 1986 to 2013 that this institute has to overcome so many obstacles to become a full-fledged institution and gain recognition. But we are fortunate enough to have a neighbourhood community who has always come forward to extend their support and contributions for the development of the college.

Vision

Our vision is to develop a knowledge centre to achieve diversity and excellence in higher education.

Mission

To provide safe, innovative educational environment, opportunities and experiences that can foster all round development of students and equip them with skills to compete in the challenging world.

- To provide safe, innovative educational environment for students.
- To equip learners with employability skills to compete in the challenging world.
- To promote and maintain gender equality in classroom.
- To pay special attention to motivate girls to pursue higher education.
- To provide student-centred experience that cultivate in the minds of young generation democratic values and social values to serve with passion and learn for life.

1.2 Strength, Weakness, Opportunity and Challenges (SWOC)

Institutional Strength

The college has -

- Vision and Mission
- Perspective plan and policies.
- Participatory and decentralised governance.
- Active IQAC.
- Sports ground and facilities for various games.
- Herbal garden.
- Wi-fi enabled campus.
- Room with projector for holding seminars and computer laboratory.
- Computer learning facilities for rural students – DCA and PGDCA courses of Dibrugarh university offered.
- Access to medical facility for all students.
- Inclusive and gender sensitive campus.
- Scholarship and Free studentship to economically weaker students and ‘Best Graduate’ scholarship for the best performer.
- Partially automated Library.
- NCC wings, NSS unit and Red Ribbon Club to train students.
- Offering Add -on courses for skill enhancement.
- Incubation centre for entrepreneurship development.
- Green initiatives for college campus.
- Production of organic manure through vermicomposting.
- Possess a Mushroom production unit.
- The college campus is under CCTV surveillance.
- Availability of office automation tools.
- Linkage established and MOU signed to undertake collaborative works.

Institutional Weakness

- Insufficient infrastructure and lack of infrastructural Facilities for games and sports.
- Transportation poses barriers for students in attending and also finishing college.
- Frequent power cuts during class hours.
- Mostly poor performers in Higher Secondary examination and slow learners from nearby villages come for admission into this college, whereas, better students prefer to study in bigger colleges of the town.
- Inadequate auditorium.
- Guardians’ response to college matters is unsatisfactory.
- Students drop out because of financial problems and marriage of girls before completion of course.

Institutional Opportunity

- The college offers vocational course in Diploma in Computer Application (DCA) for undergraduates, and is starting 1 year Post Graduate Diploma in Computer Application from the session 2022-23 with permission from Dibrugarh University, providing rural students with an opportunity to improve learning.
- Add on Courses for students in various subjects – Spoken English, Entrepreneurship, Vermicomposting, Mushroom cultivation, Beautician, Food Processing, Travel and Tourism Management and Cutting and Embroidery – have been introduced with the permission of Dibrugarh university to give students an opportunity to enhance skills.

Institutional Challenge

- The prime challenge of this institution is to motivate the students for higher education, since in these academically backward areas, pursuing higher education is the second option whereas working daily for a livelihood is important for them. Some poor students can't afford the regular fares.
- To organise programmes in collaboration with institutions or organisations at national and international level.
- To open a Distance and online education centre at college.
- To increase enrolment of students.
- To reduce the drop-out rate as students' dropout every year hinders their economic and social well-being and is considered to be a great wastage in the education system.
- Collaborate with tea gardens for skill development of students, and organizations or NGOs working with a good cause .
- Receiving financial subsidy for research, educational or cultural purposes.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Kamarbandha College follows the curriculum for Bachelor of Arts prescribed by Dibrugarh University. Academic calendar is prepared by the college based on the calendar of Dibrugarh University. Class routine is prepared by the Routine Committee of the college. Freshers are informed about the evaluation process etc. in the Induction meeting. Offline as well as online classes, tutorial and remedial classes according to unit plan are held. Mentors provide guidance and support to students.

Assessment of students is done through seminar, group discussion, class tests and sessional examinations on continuous basis. The End Semester examination is conducted by Dibrugarh University. Teachers participate in the assessment and evaluation process of B.A. programme. The college adheres to the academic calendar for internal evaluation, experiential learning, End semester examination and other activities. Online classes were taken during Covid-19 pandemic period. The courses offered by the college engage students in projects and field study.

Semester system was introduced into three- year degree course in 2011-12. CBCS system has been implemented from session 2019-20 by the college. Skill - based subjects like Teaching in Elementary Level,

Travel and Tourism management, Health and Sanitation Practices and computer skill are offered as per the guidelines of Dibrugarh University. DCA from 2019, PGDCA and 8 Add-on courses have been introduced from 2022-23 session with permission from Dibrugarh university

The college collects feedback from its stakeholders and analysed. Actions are taken accordingly and its reports are made available on the college website.

Teaching-learning and Evaluation

Kamarbandha College is committed to make teaching and learning “Student-Centric”. Students are engaged in co-curricular activities like field tours, community engagement programmes so as to enjoy a unique learning experience outside classrooms. Seminars, national webinars, Expert’s talk, faculty exchange programmes are organized for students’ academic development.

The admission process followed by the college comply with the reservation policy of the Government of India. The B.A. first semester students are informed about the evaluation process in the Induction Meeting and classes. The academic proficiency of the students is assessed through a continuous evaluation process on the basis of their performance in classroom participation, seminars/group discussions, preparation of projects, sessional examinations, tests and assignments. Special attention is given to the slow learners. Tutorial and remedial classes are arranged for guiding learners. Advanced learners are encouraged to prepare seminar papers etc. 50% of the teachers use ICT to improve teaching and learning.

Programme Outcomes, Programme Specific Outcomes and Course Outcomes are communicated to the students and teachers through the college website. Feedbacks are taken to improve students’ performance.

The college follows a continuous and transparent evaluation system as per the guidelines of Dibrugarh University. The Sessional examinations are conducted by the Internal Examination Committee of the college according to the academic calendar of Dibrugarh university and results can be viewed on the notice boards. External End-semester examinations are conducted by the university. Students have the provision to apply for re-evaluation or any grievance related to internal and external examinations.

Research, Innovations and Extension

Kamarbandha college makes earnest efforts for the intellectual growth of its students through their involvement in various academic and co-curricular activities. The Cell organizes seminars, webinars, talks and workshops at various levels. Teachers publish their research papers and articles in reputed National, International and UGC Care listed Journals. The college had published the first edition of a book with ISBN, entitled ‘Empowering Women, Inspiring Change’.

Students of the college are engaged in community activities in order to make them socially responsible. The college organizes plantation drives, flood-relief camp, awareness on mental health, food and nutrition, health camp, blood donation camp, surveys that are extended to the community with a hope to improve their

living conditions, especially of women and children.

Our institution has been conducting programmes on Yoga, human rights, gender issues, AIDS, and so forth during the last five years to sensitise students to respect each other. The NSS volunteers and NCC cadets have been conducting cleanliness and plantation programmes and creating awareness among villagers about environmental issues, health and hygiene for a healthy living.

Each of the faculties has adopted one nearby school and shall work for its development. The college as well as the departments have signed MOUs with different academic and social organisations. Therefore, faculty and students' exchange programmes are held as per the agreements for the benefit of both teachers and students. Field trips are arranged to enable students to enjoy a unique learning experience outside classroom.

Infrastructure and Learning Resources

Kamarbandha College was started in 1986 on the present campus, an area of 19 acres of land. The college has an infrastructure to provide education to 700 hundred students of undergraduate level. There are 14 classrooms and 2 digital classrooms for conducting regular classes. The college has a library with 5047 books, a computer and internet facility. The library is partially automated with Koha version 20.05 from April 2022 to enable readers to get access to 199500+ e-books and 6000+ e-journals available in N-List. There is a computer laboratory with 10 computers for imparting computer education on courses like DCA and PGDCA. There are 16 CCTV cameras on the campus for safety and security of the college.

The college has a big playground for sports and provides a good number of sports items and facilities for volleyball etc. matches. The college conducts football training programmes for boys and help them to participate in tournaments. A health centre with first aid facilities is available on the campus. There is a Yoga centre for practising Yoga.

Students are encouraged to participate in cultural activities and events like College Week, Freshers' Social, quiz, essay, speech competitions and in Youth festivals. Cultural functions are held on the auditorium, yet to be completed. There is unit for cultivation of vermicompost and Mushroom. Facilities like ramp and wheelchair are there in the college for especially abled students.

The college abides by the decisions of Governing Body for formulation of any policy and infrastructure development.

Student Support and Progression

Kamarbandha College makes sincere effort to provide necessary support to the students for their progression. In the last five years 1507 students have been benefitted by the scholarships provided by the Government. Under the Fee Waiver scheme of the Assam Government the college offered free admission to 1253 students. The institution offers a Best Graduate award with a certificate and a sum of Rs 5000, facilitating the student to pursue higher education.

The institute offers skill-based subjects - Travel and Tourism Management, Teaching in Elementary Level and

Computer skill as per guidelines of Dibrugarh University. Students are given opportunities to practice Yoga and undergo physical training. 8 Add on courses have been introduced for skill development of the students from session 2022-23 and workshops are also held. Students participated in Inter college football tournament and athletics. Coaching has been given for that purpose.

The college observes different occasions, organizes Freshers' Social, competitions in College Week, health awareness programmes, health camp on the campus for capacity building of the students. Students are guided by the Career Counselling Cells for their placement and progression to higher education.

The Institution has Students' Grievance Redressal Cell, Anti Ragging Committee and Internal Complaint Committee for timely redressal of students' grievances, prevent sexual harassment and promote gender equality. There are offline and online provisions of submission of complaints or grievances.

Kamarbandha College has a registered Alumni Association which plays a significant role in the development of the college.

Governance, Leadership and Management

Leadership and governance at Kamarbandha college involves participatory management by the Governing Body, the Principal, the teaching and non-teaching staff and the students. With due regard to their responsibilities towards the institution, the stakeholders work cooperatively in a democratic way to accomplish the vision and mission of the college. Thus, any policy or decision taken for the greater interest of the institution is deployed after due considerations by the management committee. College has adopted perspective plan and policies.

The College has adopted e-governance tools in admission, examination and registration of students, thereby facilitating students and faculty an easy access to information. The college has taken some necessary measures for the welfare of the college fraternity. The college extends support to the staff in the development of professional skill, encouraging faculties to attend Faculty Development Programmes, Short Term Courses, seminars, and non-teaching staff also to participate in workshops. Annual performance index for teachers are also evaluated at the time of CAS promotion by arranging departmental promotion committee.

The IQAC plays an important role in the quality management of the college by undertaking and implementing various initiatives towards the development of the college with the help of different Cells and Committees, documentation of various activities and processes and by remaining connected with the stakeholders. IQAC organized meetings, collects feedbacks and analysed and action taken. College has regularly participated AISHE and participate in NIRF of 2022-2023.

The college has assigned a designated CA firm to perform the internal audit as it is difficult to get an appointment for an external government audit.

Thus, from the Governing Body to the staff, the college has several management wings, which work hand in hand for the all-round development of the college.

Institutional Values and Best Practices

Kamarbandha College focuses on the holistic development of the students. It takes measures for promoting gender equity, women education and eco-friendly environment on the campus. The institution encourages boys and girls equally to participate in the programmes, including the college election, to sensitise them on gender issues. Committees like Internal Complaint Committee, Anti-ragging Committee have been formed to create a safer environment on the campus.

Green campus initiatives, one of our best practices, have been adopted by the college to maintain a clean and healthy environment on the campus. Growing of plants, observing no vehicle day on campus, regular cleanliness drives inside and outside the campus, limited use of plastics, use of sensor bulbs are the measures taken for maintaining a clean and green campus. Renewable resources like solar light, vermicompost unit and rainwater harvesting system are used in the college to maintain a sustainable environment.

A ramp has been constructed in the college for Divyangjan students. For maintaining health and hygiene, awareness programmes and free health camp for all, including community, had been organized in the college, which has helped the college in building a good rapport with people from our neighbourhood.

We try to provide an inclusive platform for students coming from diverse backgrounds to develop their skills and capabilities. The college celebrates special days and occasions and organizes programmes on crucial issues like gender equality, climate change to promote harmony and instil social values among students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KAMARBANDHA COLLEGE
Address	Kamarbandha College PO- Kamarbandha Ali DIST- Golaghat PIN-785625 STATE Assam
City	Golaghat
State	Assam
Pin	785625
Website	www.kamarbandhacollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Atul Saikia	03774-296020	9435354472	-	kamarbandhacollege2012@gmail.com
IQAC / CIQA coordinator	Debajyoti Goswami	03774-247146	7002168688	-	debagoswami@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	21-02-2020	View Document
12B of UGC	21-02-2020	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Kamarbandha College PO-Kamarbandha Ali DIST-Golaghat PIN-785625 STATE Assam	Rural	9.05	1788.18

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	HS Pass	English	10	2
UG	BA,Assamese	36	HS Pass	Assamese	30	27
UG	BA,Education	36	HS Pass	English,Assamese	12	9
UG	BA,Economics	36	HS Pass	English,Assamese	10	7
UG	BA,Political Science	36	HS Pass	English,Assamese	15	11
UG	BA,History	36	HS Pass	English,Assamese	15	10
UG	BA,Sociology	36	HS Pass	English,Assamese	25	25
UG	BA,Philosophy	36	HS Pass	English,Assamese	20	16
UG	BA,General	36	HS Pass	English,Assamese	13	0
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science	12	Graduation	English	20	9

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				24			
Recruited	0	0	0	0	0	0	0	0	12	12	0	24
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				4			
Recruited	0	0	0	0	0	0	0	0	3	1	0	4
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	10	1	0	11
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	9	8	0	17
PG	0	0	0	0	0	0	3	5	0	8
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	126	0	0	0	126
	Female	96	0	0	0	96
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	1	0	0	0	1
	Female	8	0	0	0	8
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4	
SC	Male	1	6	1	11	
	Female	2	3	4	2	
	Others	0	0	0	0	
ST	Male	0	0	1	1	
	Female	0	0	0	0	
	Others	0	0	0	0	
OBC	Male	28	38	60	78	
	Female	22	30	40	58	
	Others	0	0	0	0	
General	Male	3	7	3	12	
	Female	1	5	4	13	
	Others	0	0	0	0	
Others	Male	5	0	0	0	
	Female	7	0	0	0	
	Others	0	0	0	0	
Total		69	89	113	175	

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>The institution has a clear vision to transform itself into a holistic multidisciplinary institution under the guidance of its affiliating university ie. Dibrugarh university. The institution has been already following CBCS system of education under Dibrugarh university. A multidisciplinary paper has been given by the University to the students to acquire knowledge of various disciplines as one of the ability enhancing compulsory courses. Students also have Environmental Studies as a compulsory subject. Skill Enhancement Courses like Health and Hygiene, Travel and Tourism Management, Web Designing, Basics of Teaching in Elementary Level are taught to our students by the departments of English, Education, History and Computer Science . Apart from these, Add On courses like Food processing , Entrepreneurship development, Vermi Composting, Mushroom Farming, Cutting and embroidery, Spoken English, Travel and Tourism Management, Beautician Courses are taught to the students by different departments of the institution . Moreover ,the institution has a plan to create a research committee to engage itself in more multidisciplinary research initiatives to find solutions to the challenging issues of the society.</p>
2. Academic bank of credits (ABC):	<p>Academic Bank of Credit (ABC) is a new initiatives notified by UGC recently for implementation under NEP 2020. It provides every student the facility to open an academic Bank Account in which their name, address, certificates, course details shall be available. A unique ID password will be created from where students can log in at any given point to check their earned .The college has not yet registered under ABC.As a part of the implementation process of ABC, Kamarbandha College has been already following CBCS system under Dibrugarh University. Apart from it the inclusion of Add on course in the curriculum from this year,2022, is also significant. Presently, the PGDCA course has been launched in this institution as well as the Add on course that has been conducted by this institution are as per the plan of multidisciplinary flexible curriculum of Dibrugarh University .The departments of the institution are taking responsibilities of teaching the Add on courses and prepared syllabi of the various courses. The</p>

	<p>inclusion of Spoken English course is also one of the significant initiatives in response to ABC for preparing the students for a better future.</p>
<p>3. Skill development:</p>	<p>Kamarbandha College is a rural college situated in the Eastern part of Golaghat District. So, it has a clear vision of becoming an ideal institute not only of academic curriculum but also an institute providing opportunity to the students for skill development. That is why from its establishment it has been providing different skill development courses from time to time as guided by its affiliating University i.e.Dibrugarh University. In the previous academic curriculum, the institute offered TTMG ,TELG and computer course as a skill based subject. The students offers opportunities of skill development through some good practices like Yoga, life skill practices like Physical Training, training courses like beauty therapy, workshops on cutting, knitting, embroidery and textile work etc. In those programmes sometimes local community and SHGs are also engaged. Some exhibitions are also organized on them on some occasions of the college. Besides the Institute has a tea garden of its own.So, the students are provided some practical knowledge of tea plantation also. Then Sanchi (Agarwood) and Herbal medicinal plantation is done with the help of students and teachers and employees. From the academic session 2022-23 as per the guideline of the DU, 9 (Nine) Add-on courses have been undertaken to be taught by the different Departments as follows: List of the Add-on courses introduced are : 1. Spoken English 2. Food Processing and Preservation. 3. Philosophy Cutting & Embroidery 4. Vermicompost 5. Entrepreneurship Development 6. Mushroom Cultivation 7. Travel and Tourism Management 8. Beautician Course 9. DCA</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>According to Kautilya, Education shall aim at three outcomes viz. Creation of new knowledge, Wisdom to use the right knowledge in right time and place for right purpose, and,the skill sets to get the proper results of knowledge in real life. These outcomes are possible when the Education System is properly balanced with the integration of knowledge and skills in an appropriate manner. As an affiliated college to Dibrugarh University, we follow a curriculum enriched with Ancient/Classical and Modern topics proposed by the university experts. It is worth mentioning that the syllabus of the courses</p>

	<p>encompasses the knowledge system of Indian socio-cultural heritage, its prospects, and visions synchronizing modern aspects of Western Education. In the Political Science paper, Indian Political Thought, students have to read about the traditions of pre colonial period, thoughts and ideas of thinkers like Manu, Barani, Kautilya and about Rajadharma and Aggannasutta. The Sociology syllabus aims to give ideas about socio-political movements of India – Peasants, Ethnic, Women movements, the Indian civilizations, Gandhi’s Swaraj, nation and nationalism. In the syllabus of Philosophy, the students have a paper on Ancient India where there is mention of classical Indian philosophy preached in the Vedas, the Upanishads, Yoga and Nyaya. In the syllabus of Education, there is paper on Education System in Ancient India. The literature students have a paper on Indian Classical Literature where they read about the Mahabharata, Abhigyanam Shakuntalam, about Indian epic traditions, rasas, Natyashashtra and Pre-Vaishnava literature, Ankiyanaat. The Assamese syllabus has a paper on Assamese Language and Linguistics where students read about tribal languages -Bodo, Rabha, Mishing, Turung. The college also has been conducting Yoga classes every Saturday for the psychological and physiological benefits of the students. Kamarbandha College has organized various programmes which promotes Indian knowledge system</p>
5. Focus on Outcome based education (OBE):	<p>Outcome Based Education (OBE) is directly related to the higher education institution like college. It is a career building concept and relevant issues of human resource development. Kamarbandha college is situated in a rural area. The rural and tea garden community surrounding the college are mostly benefited by this higher educational institution. Our institution imparts education on Arts stream subjects. After graduation many students from our college have been able to get government jobs and a major part of them have adjusted in self employment opportunities with a smooth learning source. Students who are self employed are engaged in tea cultivation, shopkeeping, businesses, Reporters ,social works and in various fields through which they are achieving the desired earnings and are becoming self independent.</p>
6. Distance education/online education:	<p>Online Education: It is the form of education which is</p>

delivered using internet through electronic devices like computers, laptops, smartphones. Online education is also called e-learning system. Now-a-days due to some advantages online education has become so popular that most of the education institutions prefer it along with the offline or face-face education system. Students can take online education from their home giving time that suits for them. It also costs less. Because it is free from the cost of communication.. From this year (2022) the government of India is going to implement the New Education Policy (NEP) , taking a bold step to revolutionize the educational standards for the students of the higher education institutions . It will focus on online learning to ensure that the students are educated to the highest standard. In the new system e-learning will be expanded to include online courses, which will provide flexibility of location and time for students. In online system of education the teachers can teach courses through videos, online teaching platforms, google class room, google meet etc. which makes online education system easier. During the Covid lockdowns online teaching became very popular and proved to be a boon to the students as well as teachers. . So,Kamarbandha college also adopted online mode of teaching to maintain the continuity of the learning of its students. Since then the system has also become a part of the education system of the college.We are following both classroom and online methods of teaching. Besides, at present most of the administrative processes such as the admission process, sharing information through college website, result declaration, teachers, employees' and students' feedbacks etc. are done through online process.It has ,therefore,become very necessary to make the students aware of the online system. So, the authority as well as the faculty members are trying to provide the students theoretical as well as the practical knowledge of the system.

Distance education: Distance education is a process to create and provide access to learning when the source of information and the learners are separated by time and distance. The college has not been conducting any programme or course in distance mode so far. However , keeping the growing demand of the learners the college is planning to introduce some courses of distance education in near future.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Kamarbandha College constituted an Electoral Literacy Club on 7 November, 2022, to promote electoral literacy in all age groups of the Indian citizens through engaging in interesting activities but in an apolitical and neutral manner.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The College appointed the Students' Union Secretary and the President, Students' Union as Students' coordinator of the Electoral Literacy Club and three faculty members as coordinating faculty members. The members of the ELC are as follows - Chairperson: Mr. Atul Saikia, Principal Coordinators from Faculty – Mrs Rumi Bharali Dr. Jadumoni Borkakoty Dr. Aparajita Gogoi Coordinators from Students: Chinmoy Borah, General Secretary, Students' Union. Sumitra Tanti, President, Students' Union
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC of the college has been functioning since its formation. The college already organized an awareness programme on the electoral system and voting in particular, on 5 Dec., 2020. On the eve of Voters' Day, as per the order and guidelines of the Election Commission office, Golaghat. An Essay and Speech competition was held on the topic "The Role of Youth in Strengthening our Democracy". The Election Officer was the chief guest of the programme. He created awareness among the students about voting and the importance of their votes for the country.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	On 22 November, 2022, a team of the Electoral Literacy Club, Kamarbandha College, comprising of the Co-ordinating faculty members, Rumi Bharali, Jadumoni Borkakoty and Aparajita Gogoi, along with a few student members, conducted a voting awareness campaign. They visited 10 houses in our adopted village, Namsonia. The members made the people aware about the electoral system of our country. When the members enquired whether they go for casting votes during elections, some of the villagers responded positively, whereas some were indifferent towards voting. Our members explained the importance of their votes for the country.
5. Extent of students above 18 years who are yet to be	The members have been gathering information from

enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

students of Kamarbandha college regarding their enrolment in the Voters' list. We are getting positive reply from the students of 18years and above. They have been asked to enquire about the same in their locality and among friends and asked to encourage people to get enrolled in the voters' list if they are yet to get enrolled. The ELC has opened a web portal in the college website through which the students can get enrolled in the voters' list. The club has certain plans in hand to arouse awareness among students and community for developing a positive attitude towards the democratic process of voting and will implement them through various programmes.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
203	253	276	361	382
File Description		Document		
Institutional data in the prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 28

File Description	Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	28	28	28

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
12.49	07.50	19.49	13.06	30.06

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Kamarbandha College follows the curriculum prescribed by the Dibrugarh University. The college ensures timely and effective curriculum delivery through a well-planned documentation process. The college prepares an annual academic calendar prior to the commencement of the academic year by the Academic Committee. It is provided to the departments and to the students at the beginning of the session.

The Routine Committee prepares a general class routine to enable smooth functioning of the classes. The routine allots time for academic activities – normal classes, tutorials, remedials and also for life skills like computer, Yoga classes and Add-on courses. All the classes are held according to the time table. The Heads of the departments take the responsibility of allotting classes to the teachers, based on their specialization expertise. All the departments hold regular meetings for effective academic planning, implementation and review of curriculum for the institution. The heads of every department oversee the completion of the syllabus in time. The teachers prepare course plans and lesson plans for effective teaching. The Principal and IQAC Co-ordinator hold regular meetings, with the Heads of the departments to keep track of the progress of the syllabus and to keep abreast of the functioning of the departments. The authority also visits the classes to monitor the progress. To make the teaching learning process more learner centric and curriculum delivery more effective, responsible use of ICT is made by faculties along with traditional classroom teaching. Teaching is supplemented with seminars, workshops, expert lectures, group discussions, quiz, and presentation by the students, projects, field study and educational tours for effective curriculum delivery. The college library provides teachers and students necessary learning resources for effective teaching-learning.

Class tests, quizzes and In-semester or sessional examinations are conducted to measure students' performance in order to take proper steps in curriculum delivery. To conduct these examinations an Internal Examination Committee, headed by the Vice-Principal, is formed and two faculties are appointed as In-charges of the examinations. After evaluation, the departments publish their marks sheets on notice board. Considering the results, the concerned teachers analyse the answer scripts and discuss the mistakes or difficulties. Remedial classes are also taken for the poor performers to prepare students for the university End-sem. examinations. For continuous evaluation of the students, assignments are also given. After submission, the assignments are checked by the concerned faculty. All the departments organize departmental seminars to assess the students. Sometimes group discussions are also organized for the same.

The institution encourages the faculty members to attend OP, RC and STC courses, workshops, seminars, conferences etc. for acquiring necessary skills for effective delivery of curriculum.

After completing the departmental processes, all the departments prepare internal assessment marks and submit the same to the Internal Examination Committee which are finally submitted by the college to the

university.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 09

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 10.64

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
147	0	10	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Kamarbandha college offers various courses which address issues relevant to gender, environment and sustainability, human values and professional ethics. The institution also makes it a point to create awareness and sensitize the students to those issues through various forums.

Environmental study has been made compulsory for the undergraduate students with a view to creating awareness on the crucial environmental issues and problems among them. It imparts knowledge on the following topics:

1. Natural Resource
2. Ecosystem
3. Bio-Diversity and its Conservation
4. Environmental Pollution
5. Social issues and Environment
6. Field Project

The Skill Enhancement Course, Tourism and Travel Management, has environmental topic- The Environmental Impact of Tourism, Basic Properties of Ecology.

The Education syllabus has a paper, 'Contemporary Issues of Indian Education' that deals with environmental issues.

For students of Economics, the following topics are taught:

- "Basic concepts, Ecology, Environment and Economy"
- The Design and Implementation of Environmental Policy and Sustainable Development.
- Sustainable Development
- Global and Local Environmental Concerns.

Political Science subject incorporates within its syllabus issues of Gender, such as:

- Meaning, Sex/ Gender dichotomy, gender as performativity, masculinity.

A unit, 'Gender and Family', in Sociology deals with -

- Family and gender,
- Gender and violence.

Students of Philosophy has a paper, 'Applied Ethics', that teaches about professional values.

Personality development programmes are conducted along with the routine teaching- learning programme by experts. Gender sensitization and environmental awareness programmes for enhancement of holistic health are conducted by the different Cells in the college.

The college carries out various programmes like tea plantation, public awareness campaign on different socio-economic and environmental issues. The NCC wings of the college continuously strives to inculcate the moral, disciplinary, patriotic and ethical values among the students. The college has an Anti-Ragging Committee and Students' Grievance Redressal Cell to prevent occurrences of untoward incidents on the campus and look into the complaints of the students and redress them.

Professional Ethics

- The college organizes various career guidance programmes to instil professional, ethical values in students.
- The college provides Yoga training to the students.
- Students are engaged in cleanliness programmes like Swachh Bharat Abhiyan and health and hygiene awareness campaigns.
- The college offers Add On/ Certificate course to the students for self-employment in future.

Human Values:

- The department of Political science has one Discipline Specific Elective Paper on Human Rights for both honours and general course students.
- Literature subjects such as Assamese and English contain issues of human values.
- Besides, there is a compulsory Multidisciplinary paper for all the students where the subject of human right is a part of it.

Moreover, the college has been providing financial help to the needy students for treatment or for educational purposes. The NSS volunteers of the college, along with staff members, had been engaged in flood relief activities and also distribution of sanitary items, food stuff and masks during Covid-19 pandemic period.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 72.41

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 147

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 86.4

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
69	89	113	175	202

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
150	150	150	150	150

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 54.15

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	28	35	41	39

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
65	65	65	65	65

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 7.25

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The teachers of Kamarbandha College adopt student – centred instructional methods in the teaching - learning process. The college promotes interactive teaching -learning through a variety of learner-centred experiences.

The departments conduct participatory learning activities in classrooms. Learners are engaged in activities that help to develop the skills of communication by doing. Students are engaged in reading task or writing projects with follow- on group discussion. Students are asked to write Film Reviews on films they have watched. Quizzes on AIDS, environment, Freedom movement are conducted to mark the occasions of Environment Day, Independence Day and raise awareness on AIDS. Speech competitions are organised to improve the public speaking and presentation skills of the students. Students are given responsibilities of publishing wall magazines to encourage creative writing and develop an appreciation for literature. Posters are attractive learning media which can enhance the learning environment. Therefore, students are encouraged to create posters on environment, Tuberculosis and blood donation, applying their own ideas. Seminars, guest lectures, workshops, are arranged to enhance students' learning and knowledge. Assignments and Project works are given to encourage self-learning. Class tests and question-answer sessions are held regularly for continuous learning of students. Tutorial classes are arranged for remedial learning.

Participating in field trips is a great way of learning through experience. Departments organise field trips, community engagement exchange programmes, museum visits to enable students to enjoy a unique learning experience outside classroom and understand folk traditions and culture. Various Skill Enhancement Courses are offered and training on Add-On courses are given to equip students with skills to

prepare them for future. NSS and NCC are set up for the students to participate, integrate and learn. Student representatives of the different cells are consulted in matters related to the college administration or any complaints.

The college organises plantation programmes, cleanliness drives at regular intervals. Awareness programmes on mental health, health and sanitation, sexual harassment, plastic pollution and climate change have been conducted to instil social values and responsibilities among students. Students are encouraged to participate in Annual Sports and literary and cultural events, Inter- college competitions, Youth festival, NCC and NSS activities to promote leadership and spirit of unity.

Teachers use ICT enabled tools for effective teaching-learning process

The college has a classroom furnished with a Projector where teachers deliver lectures through PowerPoint presentation. They use online education resources, social networking sites, platforms like Google Classroom, Google meet to make a good learning experience for students. Laptops are used for explaining lessons. WhatsApp and Google classrooms are used to communicate, provide study materials, audio lectures, useful videos, assignments etc. During lockdowns, classes were held in Google Meet and Class plus. The college library is partially automated with software, Koha, version 21 to help users an easy access of books or journals. The college has a computer lab to provide computer services to the learners. Students are given opportunities to undergo training in computer courses prescribed by Dibrugarh university.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	28	28	28

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 30.71**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	9	8	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient****Response:**

Kamarbandha college follows the rules of Internal/External examinations of Dibrugarh University. The college has a transparent and continuous internal assessment system. The B.A. First semester students are informed about the criteria for internal assessment and evaluation during the Induction meeting held at the beginning of the session.

The college prepares academic calendar where dates for holding examinations are clearly mentioned. The college holds two sessional examinations every semester - Odd / Even, as per the guidelines of Dibrugarh university. Drop Examinations are held to give a chance to the absentees of the sessional examination, so that they can get through the internal assessment examination. Two teachers are assigned by the Internal Examination Committee, headed by the Vice Principal, to properly conduct the sessional examinations. Invigilators give duties in the examination halls. Evaluation is done by the course teachers and marks are displayed on notice boards in a week. The corrected answer scripts are distributed in the class for verification by the students and any grievance redressal immediately. During lockdown class tests had been taken in online mode. Students were given question papers in Google classroom. They submitted in Google Classroom or WhatsApp.

Results of sessional examinations are displayed on the notice boards. The examined scripts are shown to the students for personal verification. The teacher brings to the notice of the students the mistakes committed in their scripts, including spellings, sentences in their papers, and discuss and redo them in the class. The model answers to their questions are provided so that no grievance or complaints come from students. All the records and data of attendance of internal examination, question papers, valued answer

scripts, copies of marksheets are properly maintained by the teachers. The Principal verifies the internal marks list of all the students that is finally prepared and to be submitted to the university.

Redressal of Grievances at institute level:

The continuous evaluation of the students is carried out by teachers regarding class lectures, assignments, tests. The marks allotted in tests are announced in class and on notice boards. Student with any kind of grievance or query related to the internal exams can approach or bring to the notice of the concerned teacher or head of the departments or can submit in the Suggestion box of the college with proper explanation or by filling online grievance redressal form available in College website.

For smooth and fair conduction of the external examinations which are conducted by the university, the Principal appoints a senior faculty as Chief Examination Officer and another faculty as supervisor after discussing with the college examination committee members.

Redressal of Grievances: _____ of

The queries related to results, corrections in marksheets, certificates issued by the university are handled and solved by the college examination section and the office. Students have the provision to apply for reevaluation by filling up a form within a tentative date after declaration of result by paying a fee to the university if they are not satisfied with the result or evaluation.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Kamarbandha college has defined goals for students to achieve by participating in the programmes. The programmes offered by the college infuse important skills in teaching that will help in the students' academic achievement. Besides academic excellence the college offer programmes that focus on nurturing life skills and soft skills in students.

Hard copies of syllabi, objectives and learning outcomes of the courses are given to teachers of every department. The Programme Outcomes, Programme Specific and Course Outcomes are clearly stated in the college website also for teachers and students. The syllabus, with the objectives and learning outcomes, of the programmes offered in the college is provided to the students of every class in the beginning. Each course has clearly articulated learning outcomes. At the outset of the session, teachers apprise students about the outcomes of the programmes. The Principal gives the responsibility of preparing a routine for running the programmes of course delivery and schedule for the internal assessment of the outcomes. Information about class schedules, evaluation processes for the assessment and the measurement of learning outcomes and course plans are provided to the students.

Attainment of Programme outcomes and course outcomes are evaluated by the institution

Attainment of the intended learning outcomes is the primary objective of a college. The college ensures that students attain the stated Programme outcomes, Programme Specific outcomes and course outcomes at the end of the course. Performance of the students is evaluated regularly by the Institution in general and the departments in particular, by adopting different methods of assessment. Every department plan and execute the programme according to the objectives and learning outcomes.

The institute follows the evaluation processes of Dibrugarh university. At the end of each semester the university conducts examinations. Attainment of Programme outcomes, Programme Specific outcomes and Course Outcomes are calculated by using university examination results. Assignments are given at the end of lessons that helps the teacher in assessing students' understanding and learning. Class tests are conducted for measuring the knowledge of the students. Two Sessional examinations are held per semester to assess the learning outcomes. After evaluation the progress is communicated to the students by displaying or announcing marks in the class. The teacher discusses with the students about the papers set in the tests, their performance and difficulties. Remedial measures are taken by the departments for students whose performances are not satisfactory. Tutorials are also taken for the improvement of students' performance. The departments conduct students' presentation, seminars, Group discussion, speech and quizzes through which the students' critical thinking, skills and knowledge are tested. Project works are given to the students. Field study and study tours are encouraged, after which Students prepare reports and submit to the department concerned. IQAC takes the responsibility of monitoring the teaching -learning process. The Principal also discusses the issue of monitoring with the teachers and about the progress and performance of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 75.89

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
43	78	62	61	55

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
64	84	77	77	92

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.68

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Kamarbandha College has introduced a number of innovative practices for creating an ecosystem of innovative learning and transfer of knowledge during the last five years. Students are engaged in various skill-based activities that would nurture their scientific temperament and develop their innovative and creative skills. Among them the following can be mentioned:

1. The college organized a one day workshop on “Structure of Academic Writing” organized by Research, Innovation and Extension Cell in collaboration with IQAC, Kamarbandha College on 24th December, 2020. The Resource person was Dr. Tapan Saikia, Asst. Prof. & HoD, Dept. Sociology, HPB Girls’ College, Golaghat.

2. The College organized a one day workshop on “Intellectual Property Right” organized by Deptt. of Political Science, in collaboration with IQAC, Kamarbandha College, on 1st March, 2021. The Resource Person was Dr. Polash Handique, Asst. Prof. HPB Girls’ College, Golaghat.

3. The college has one publication of journal, namely, “Empowering Women, Inspiring Change” bearing the ISBN No. 978-81-947823-3-9. It was jointly edited by Malajyoti Gogoi and Dr. Aparajita Gogoi in 2022.

4. The College has formed one Research, Innovation and Extension Cell to look into matters related to the

area of research, innovative practices and extension activities of the College.

5.The College has formed one Incubation Centre for Entrepreneurship Development to assist the faculty members and students to develop their skills of entrepreneurship for self employment on 25th November, 2022.

6. All the Departments of the College have introduced their own Add- on courses for the purpose of skill development of the students including Beautician Course, Mushroom Cultivation, Cutting & Embroidery, Food Processing and Preservation, Vermicomposting, Travel and Tourism, Spoken English, and Entrepreneurship Development.

7. The College has areas for tea and agarwood plantations. Agarwood trees, numbering 5480 (approximately), spread over an area of 3 bighas in the college premise.

8.The Economics department of the College conducted one workshop on Plantation, Production and Marketing of Sachi Tree on 11th June, 2022.

9.The College has one reserve forest covering an area of 18 bighas for promotion of an eco friendly environment and sustainable development of the college.

11.The Women Cell of the college conducted a One Week Workshop for Skill Development, in collaboration with the IQAC , Kamarbandha College and “Navodoya SHG”, from 25th to 30th April, 2022.

12.The College organized one awareness programme for life skill development .

13. A One Week Online FDP on E- Learning” was organized from 24 to 29 May,2021.

14. To motivate the students in research they are involved in activities like field projects, publishing research papers, visiting the places of historical and cultural importance etc.

15. The College has adopted a nearby village, Namchania, and a number of Government Elementary schools for the upliftment of the educational atmosphere of the entire area.

16.The College has one Vermicompost Plant of size 20/40 feet. Seeding of Vermi was first done on 11th January, 2022 and marketing of the product,SARA, started from 5th April, 2022.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 7

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
02	04	00	00	01

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.11

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	01	01	00	01

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.25

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	01	05	01

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Kamarbandha College organizes different extension activities to involve the students in different community oriented activities so as to imbibe a sense of responsibility ,service orientation and holistic development of the students. Some activities are taken in collaboration with other external agencies whereas a few are taken by the college itself. These extension programmes cover a variety of social issues which may be grouped as follows -

- 1.Plantation drives for a better environment on the occasion of World Environment Day, Swachh Bharat Abhiyan etc.
- 2.Free health check-up camp on 21st December, 2020.
- 3.Flood Relief to victims of Kaziranga on 24th July, 2018
- 4.Physical fitness and yoga programme for better health.
- 5.Mental health awareness programme on 1st Feb. 2022
- 6.Village and School adoption programme for overall development of the area and to extend academic help.
- 7.Community development, COVID- 19 awareness and distribution of masks, soaps and food items at nearby villages.
- 8.Students' excursion to world heritage places like Shillong, (2017), Delhi and Jaipur (2018) and Kolkata (2019)
- 9.Departmental field trip to Thengal Museum, Titabor (2020), Rain forest, Sukapha Kshetra(2022)
- 10.Holding Book Fair and Exhibition in the college campus in the years 2017 and 2018.
- 11.Felicitation of social workers and renowned artists by Women cell and IQAC.
- 12.Counselling and Induction Programme for students.
- 13.Career Counseling Programme conducted by Career Counselling and Guidance Cell in the year 2020.
- 14.Reliance JIO Campus Drive in the year 2019.
- 15.Quiz, Essay and Speech Competitions conducted by Departments of English and History in the year 2019 and 2022.
- 16.Organized Workshops on NEP 2020, Library Rules and Automation and other Issues.
- 17.Republic Day and Independence Day Celebrations.

18. Faculty exchange programmes.
19. Signing of MoU with Public Health Centres , educational institutions, Self Help Groups, Clubs and Library and villages.
20. Life Skill Development and “MAA” Programme on 3rd June, 2022
21. Action taken for improvement of slow learners and advanced learners.
22. Celebration of World Environmental Day.
23. Alumni Association activities.
24. Publication of ISBN.
25. Talk Programmes.
26. Cultural Activities.
27. Road Safety Programme.
28. Outreach programmes by Kamarbandha college to other Institutions.
29. Establishment of the Incubation Centre.
30. Online competition on essay writing.
31. Kitap Porhar Andolan.
32. Mentoring Programme.

These activities are primarily aimed at fulfilling objectives like extending intellectual and physical benefits to the local community, sensitizing the students towards vital issues concerning the society, and creating awareness among the common people regarding issues like, health, sanitation and cleanliness . For example, plantation drives increase the students’ perception towards the environmental challenges faced by the present generation. The students are informed about the importance of afforestation and the role played by plants in making the environment healthy and clean.

The various activities related to health and wellness makes the students aware of the gravity of the issues. The students as well as the people from the neighborhood community benefit from these programmes in a holistic manner. It also helps to eradicate the various social superstitions attached to our society. The impacts of the programmes can be seen in the form of increasing number of students’ participation. The school adoption programme has been undertaken in accordance with the directives from the UGC and NAAC. This aims to extend the academic and intellectual knowledge to neighborhood and educational institutions. This practice is helpful in igniting the minds of the young students and encouraging them to think in a different way.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

All the faculty members of Kamarbandha College are actively involved in different fields of extension activities. Among them two faculty members namely Mrs. Barnali Baruah and Mrs. Minakshi Borah have

received awards for their outstanding contribution towards the well being of the institution and the community as a whole. Mrs. Barnali Baruah, Assistant Professor, Department of English and Programme Officer of NSS unit, Kamarbandha College received the 'Honorary Appreciation' certificate from Indian Society for Training and Development, (ISTD) Guwahati Chapter & "ARHAN". She played a vital role in raising awareness about COVID-19 among the villagers and distributed masks and hand wash to the needy people. The following awards have been received by Lt. Minakshi Borah, ANO under 74 Assam Girl's (I) Coy NCC, Golaghat cum Assistant Professor, Department of Philosophy, Kamarbandha College -

1. Best ANO Award, 2019:

ANO Lt. Minakshi Borah was honoured as Best SW ANO Award by Deputy Commissioner of Golaghat during Republic Day celebration 2019, held at Samannay Kshetra, Golaghat. She was felicitated for her active participation in All India Thal Sena Camp, New Delhi, 2018.

2. DG Commendation Card Award, 2020:

Lt. Minakshi Borah received Director General NCC Commendation Card along with a badge, certificate and cash award for the year 2020. The special appreciation has been offered in recognition of her most sincere, dedicated, and exemplary performance in NCC during COVID-19 pandemic. Due to the Lockdown period the award was handed over to the Contingent Cdrs of NER Directorate during RDC 2021 (New Delhi).

3. Best ANO Award, 2021:

Lt. Minakshi Borah was honoured Best SW ANO by the Deputy Commissioner of Golaghat District on Republic Day, 2021 held at Samannay Kshetra. She has been appreciated as Symbol of Highest Motivation and Contribution as ANO.

4. Best ANO Award, 2022:

ANO Lt. Minakshi Borah has received the best ANO Award for her outstanding performance and sincerity in NCC activities on Independence Day celebration, 2022 organized by District Administration.

5. Silver Medal in Firing Competition:

ANO Lt. Minakshi Borah won second position (Silver Medal) in ANO/ CTO Firing Competition in CATC- 96 w.e.f. 3rd November to 10th November, 2022 at Jorhat NCC Academy.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness,

Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 42

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	11	08	03	02

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 15

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Kamarbandha College is situated in a beautiful location surrounded by tea gardens. We have a tall gateway at the entrance of the college. To the right we have the Assam type buildings, one of which is the Administrative Block, comprising of Principal's room, office room and girls' common room and the other building has two halls and 2 medium sized classrooms. There is a small building with Students' Union's office and NCC office. The teachers' common room stands next to this building. We have one herbal garden maintained by the staff. 2 toilets and washrooms had been constructed with the fund donated by Numaligarh Refinery Limited. There is a two- storied building with nine classrooms, two washrooms on the ground floor, a library and a digital classroom on the first floor. The departments also have their own libraries. A ramp had been constructed for old and Divyangjan persons. In the left side of the entrance there is a half- constructed auditorium, the canteen, a cycle stand and Senior Secondary School. The college has tea and agarwood plantations and a good number of useful plants in the college premise. We have a purified drinking water filter, donated by NRL, a rain water harvesting system, a vermicompost unit and a mushroom cultivation unit.

There are 14 well- lit and ventilated classrooms with white / blackboards.

There is one computer laboratory with 10 computers, where students are trained in DCA and PGDCA courses.

9 classrooms are installed with CCTV cameras. There are 16 CCTV cameras on the campus.

Two digital rooms with LCD projectors .One is used as conference room and the other as classroom.

The college has a Wi-Fi enabled library with big oval reading table for readers. It has been partially automated from April 2022 with Koha version 20.05 to enable readers to access e-books, e-journals etc.

Various programmes and cultural activities of the college are held in the auditorium or the halls in the old building. The college celebrates Freshmen Social and College Week every year with enthusiasm. The students are encouraged to participate in Inter college festivals and Youth festivals. Our students participated in the Northeast Conclave held in Guwahati and performed dance and song in the cultural programme.

The college has a big playground of 120mx100m area for athletics and open spaces for holding games and celebrations like Republic Day, Foundation Day and so forth. The college authority has been providing sports items- football, badminton sets with nets, volley ball, javelins, shot put, discus, carom boards, a table tennis board and so on. The college spends around Rs 50,000 in organising cultural activities, sports events and for arranging teams to participate in tournaments annually.

We have a Yoga centre in the college. Yoga classes are held every Saturday for the well-being of the

students. Experts are generally invited to conduct the Yoga Days.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 8.74

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3.46	0.96	0.52	0.04	2.24

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The library of Kamarbandha College was established in the year 1986. The library has a collection of 5047 books - (Text-4227 and Reference Books -775 and Rare Books-45) in English, Assamese, Hindi and Sanskrit. The librarian provides Borrower's cards to the students to issue books from the library. The library has internet with Wi-Fi facilities and computer network through KOHA, Version-20.05, software. The library is under CCTV surveillance .

The library has been partially automated on April, 2022 . A Local Area Network(LAN) using ILMS(Integrated Library Management System) Software KOHA, version 20.05, had been installed for automating activities and services of the library along with bar- coding facility to enable readers to have quick access to e-books,e-journals etc. The Online Public Access Catalogue (OPAC) is made available for users to know the status of availability of books and documents in the library. The library is registered with the N-LIST. The teachers have got N-LIST membership and the process of students' registration in N-list

is going on. The users can access more than 199500 e-books and 6000 e-journals available in the N-LIST database. The college has subscription for the e-resources such as e-journal, e-books and databases.

There is a committee for effective management of the library. The library staff cooperates with students, teachers and visitors in every possible way. The library staff, in collaboration with IQAC, organised an awareness programme on Library Rules and Regulation and Library Automation on 14 /6/22. Library Day has been observed every year by the college. Apart from teachers and students of the college, the students from the nearby schools and other visitors can get access to the college library but they are not permitted to borrow books. In 2019 we organized a programme on book reading at our college library whereby students from nearby schools and local people were also invited to the library for reading on every Saturday.

The total expenditure on purchase of library books and journals is Rs1,92,740.00 for the last five financial years (2017-18 to 2021-22). Students graduating from this college contribute two books to the library. A few teachers, Alumni and well-wishers have contributed a good number of books to the library too.

- Name of ILMS software – KOHA
- Nature of automation (fully or partially) - Partially
- Version - 20.05
- Year of automation - April, 2022.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

Kamarbandha College has integrated technology into the systems of admission and administration to make them efficient, accurate and transparent. As the online admission system, started from academic year 2019-20, integrates technology with the administrative or education process, the IT facilities are therefore

updated frequently. The updating works of the IT facilities are done by installation of new computers, LCD Projector, New Software etc. The College has internet facilities in office as well as library from BSNL. The internet facilities are further updated and strengthened by installing Wi-Fi facility on the campus with the help of BSNL. Anti-virus software is used to protect the computers. IT systems are upgraded to facilitate online admission and process of filling up forms for the final examinations conducted by Dibrugarh University and also for maintaining bio-metric attendance of the staff. The college has an online feedback mechanism for various stakeholders.

Library is connected with Software, KOHA. The institution's N-List e-resource software programme is functioning. The teachers have been already provided the N-List facility and all the students will gradually avail the facility. The college has a website which is www.kamarbandhacollege.com. There are 16 CCTV cameras for safety and security of the college. The CCTV connection has been extended to nine classrooms, digital class room, computer laboratory and the college library. A new projector set, replacing the old one, was fixed on the digital room in the year 2022 to enable the teachers to continue using ICT in classroom teaching.

The college website is updated from time to time to provide Online forms, prospectus, notifications regarding admissions and to enable students and visitors get access to information delivered from Director of Higher Education, Government of Assam and the Dibrugarh University. The college website is updated annually by the faculty of Computer Science department. A Broadband connection, named BSNL BHARAT FIBRE with 150 Mbps, to provide high speed internet facility is available on the college campus. The whole college is connected to Wi-Fi. The teachers deliver lectures, provide study materials in Google classroom, Class plus, Google meet, WhatsApp, especially, during Covid-19 pandemic period, for students. During the lockdown period the college organized Yoga Day, National Webinars, Environmental Day, Faculty Development Programme on Google Meet. The college paid the subscription fees for conducting 7 national webinars during lockdown period of the year 2020. The RRC members of the college made arrangements for the students to participate in Online Quiz during Covid-19 pandemic. The college has social media platforms like Facebook and Twitter.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 20.3

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 10

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 26.88

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
4.64	3.87	6.06	5.04	2.59

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 93.36

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
198	245	234	338	362

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 29.76

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
203	140	64	32	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.72

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	09	5	7	10

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
43	78	62	61	55

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
02	01	01	02	01

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Kamarbandha College has a registered Alumni Association with the Registration No.RS/GOLA/239/G/52 of 2022-23. It was formed on 23rd of August, 2015. The Association was reconstituted on 31st August, 2019. Mr. Pabitra Duarah, alumnus and Assistant Professor of the College, and Mr. Prokhenjit Rajkhowa, a reporter and social activist, had been made President and Secretary of the Association respectively.

Alumni of the college participate in the cultural functions of the college like Saraswati puja, Foundation Day and in some important meetings of the college. They take part in the plantation drives on the campus that are being organised on different occasions.

A few young and energetic alumni came forward to donate blood in the blood donation camp organised at the college and also in various programmes. Their participation in the programmes of the college really serve as an inspiration for the current students.

Most of the alumni of the college are from the nearby villages, and some of them are the parents of the students studying presently in the college. A few of them are working in this college as faculties and also as office staff.

Some of the alumni have contributed books to the library, an almira or money as a token of gratitude to the college. All students graduating from this college have donated 2 or more books to the college library. A few alumni of the college have together contributed a projector to the college recently to promote digital learning. The Alumni Association published a souvenir in the year 2022, named Ogroj. The Alumni association has recently undertaken a project, "Arsiron Nilogon" to provide Arsenic and Iron free water to all.

Kamarbandha college grew with the efforts of the students of its beginning period, now our Alumni. They collected good sum of money as donations from the people, and organised theatres and Bihu programmes ("Husories") so as to contribute to the making of the college. It was during the Alumni Meet, held on 23-1-22, the Kamarbandha college fraternity got the chance to honour the alumni and recognize their contributions to the organization.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Kamarbandha College is a newly provincialized college, located in the lap of a rural area. It was provincialized under Assam Venture Educational Institution Act 2011. Since then, the college has been governed as per the Government of Assam's rules and regulations.

Main objectives of this institution are -

- To engage in academic activities that can assist in achieving the mission of the college.
- To improve the institution's work culture.
- To promote community participation.
- To provide specific measures for the upliftment of students' physical and mental health.

Vision

Develop a knowledge centre to achieve diversity and excellence in higher education.

Mission

To provide a safe and innovative educational environment, opportunities, and experiences that can foster the all-round development of students and equip them with skills to succeed in the challenging world.

- To provide safe, innovative educational environment for students.
- To equip learners with employability skills to compete in the challenging world.
- To promote and maintain gender equality in classroom.
- To pay special attention to motivate girls to pursue higher education.
- To provide student-centred experience that cultivate in the minds of young generation democratic values and social values to serve with passion and learn for life.

The college always follows the system of decentralization participative management. All the stakeholders of the college participate actively with a view to running the administration of the college smoothly. The Governing Body of the college is the supreme management wing and the principal is the secretary of this body. The president of this management body is approved by the Director of Higher Education. The principal plays an important role in the implementation of the perspective plans and institutional policies of the institution. The HODs, convenors of various cells and committees under IQAC participate in decision making processes of the institution. The role of NSS, NCC, RRC is also significant. The vice-principal has been given overall academic responsibilities of the college. She has to prepare the class routines, academic calendar, conduct sessional examinations with the help of two faculties, assigned to run the examinations. The Internal Examination Committee decides the dates of sessional examinations. For

conducting the university's End-semester examinations, an Examination Committee is formed before the starting of the examination. This committee, headed by the Principal, appoints one Officer in Charge and Assistant in Charges to run the examination smoothly.

The HODs of the departments take responsibilities to manage the functioning of their departments. They regularly hold departmental meetings where they make plans for arranging their class routines and programmes to improve teaching-learning and attainment of outcomes. They organize workshop, seminars, group discussions and assign projects and other textual tasks to the students. They keep departmental records properly so that they can submit them to the authority. They collect feedbacks from the students. They always maintain cordial relation with students, office staff and the neighbouring community of the college.

Teachers' participation in Students' Union election, Interdepartmental talk programme, Governing Body meetings, organizing book fair and exhibitions, organizing faculty development and non-teaching training programmes is also significant.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Kamarbandha College has a set of defined administrative policies and procedures. It follows the guidelines of DHE and Dibrugarh University in academic matters and abides by the rules and regulations of UGC. Our college is yet to receive UGC funds. However, the college received Rs 95 lakhs and 50 thousand from the Government of Assam for infrastructure development. Being newly provincialized, the College has to execute some specific policies with a view to meeting its problems. In order to meet the financial needs the College has to utilize its resources like green leaves, selling of Agar tree, staff donation etc.

The Governing Body is the supreme management body of the college. The president of the Governing body plays an important role in the administrative management of the institution. His post has to be approved by DHE of Assam. The principal is the secretary of the institution's Governing Body. Both the teaching and non-teaching staff members have to work under his supervision. The principal is assisted by the vice-principal in various matters. The vice-principal looks after the academic matters. Before taking important decisions regarding academic aspects the principal and vice-principal hold meetings to discuss with teaching staff. Issues like service rules procedures, promotional policies are handled as per the regulations of DHE and Dibrugarh University.

The college has a Grievance Redressal cell to settle the problems of the students. Apart from this there is an Anti-Ragging Committee to handle matters arising from ragging. Fortunately, we have till now no such cases on campus.

The IQAC of Kamarbandha College is another important functioning body. It is concerned with quality management of the college. It has several cells and committees to perform diverse duties related to the interest of the college. The College has some committees like Construction committee, Admission committee, Teaching staff committee, Women cell, Cultural committee, which play important role in their respective areas. Two senior teachers are also the members in the Governing Body.

The office staff of this college always plays an important role in the administrative works. For developing their administrative skills, workshop as well as popular talks have been organized. For innovative and healthy practices, digital system has also been introduced in the college.

The college underwent an academic audit recently. For developing research skill of the teachers as well as the students, resource persons are invited to the college. Teachers' unit and students' unit of the college also have taken important part in the policy making and implementation processes. No rule can be used by the college before it is considered and formulated by the Governing Body. All the decisions regarding classes, sessional examinations are taken by the Vice-Principal. The HODs execute plans and programmes of departmental workshops, seminars, group discussions and so forth.

Kamarbandha college has framed Code of Conduct for the Principal, teachers, non-teaching staff and students for the need of the college. The college also has prepared the perspective plan for years 2021-2025 on the basis of NAAC's seven criterion.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The college provides effective welfare measures for both teaching and non-teaching

staff. These can be stated in the following heads –

- **Free health check -up facilities:** Our College organizes free health check-up camp for its staff members as well as the students. The local people also get opportunity to undergo healthcheck-ups. The health workers of Kamarbandha Ali PHC visit the institution and take up general health check-ups.
- **National Pension System::** According to the rule of Govt. NPS system, the deduction is made from the basic salary of the employees. This fund helps the employees in the hour of need. The employees can withdraw 25% of the total deposit.
- **Thrift and Credit Society:** Kamarbandha College has a Thrift and Credit Society. It was formed on 23rd December,2020. A special committee consisting of president, secretary and other respective members conduct this society. The chief aim of the society is to assist the faculty members in the time of need.
- **Maternity Leave:** The 26 weeks leave is applicable with full pay for all female teachers.
- **Paternity Leave:** In case of male teachers 15 days paternity leave is applicable.
- **CCL:** Child Care Leave is provided as per Government rule to all permanent female married employees of the college.
- **Special leave:** Special leave is granted to the employees in case of death of their parents, spouse etc.
- **Academic Leave:** The principal of the college grants academic leave when the faculty members intend to participate in Seminar, Workshop, FDP for developing their academic and professional skills.
- **Duty Leave:** When the teachers and the other staff members have to remain absent in college for office work or other college related works, their leaves are granted.
- **Career Oriented Support:** The authority of the institution provides opportunity to the teaching staff for undertaking research activities. The college authority with the help of IQAC set up DPC at the time of promotion of the teachers.
- **Intellectual Development:** There is a well- equipped library in our college where the students as well as the teachers get opportunities to enhance their intellectual qualities.
- **Teacher`s Common Room:** The college has a well- organized common room for the teaching staff. Common room is attached with a toilet and a small kitchen.

Performance Appraisal System:

The performance appraisal system for teaching staff at Kamarbandha College is governed by UGC guidelines under Career Advancement Scheme (CAS). The IQAC Co-ordinator collects year wise academic as well as corporate life reports from teaching and non-teaching staff in a specific format. At the time of promotion of teachers, the Performance Based Appraisal Scheme (PBAS) proforma is submitted by the faculties in Departmental Promotion Committee meeting after proper scrutiny by the principal and IQAC Co-ordinator and recommend the same for promotion.

The appraisal of non-teaching staff is based on the Employee's Service Rule, State Government of Assam.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 56.95

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
30	28	15	08	05

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
07	01	03	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The College mobilizes funds from both internal and external resources. The major internal resource mobilization of the college is from the fees received from the students in the form of admission, examination fees etc. Our college has tea and agarwood gardens. Hence, a little sum of money has been collected from these sources also. Moreover, at the hour of need our regular staff, both teaching and non-teaching employees, raise funds. Such funds are utilized for purchasing books, book shelves, building construction etc.

Our college also received funds from well-wishers in the form of donation. Besides, the college also earned some external resources in the form of State Government grants, CSR funds, MLA funds etc.

Kamarbandha College has adopted strategies for resource mobilization. In this respect discussions take place in G.B meeting, IQAC meeting, Staff meeting and Alumni meeting. Generally, funds are collected in the following ways:

- **Students' fee:** The fees received from the students in the form of admission fees, examination fees etc. has remained a major source of resource mobilization. Of course, with the introduction of Fee Waiver scheme by government, providing free admission to economically backward students, the admission fees come from the government to the college.
- **Public contribution:** Public contribution is another way of resource mobilization. The local community provides both money and kinds for the development of the college.
- **Staff contribution:** At the hour of need our regular employees of both teaching and non-teaching staff provide funds for the college welfare fund.
- **Govt. Fund:** The college also earns some external resources in the form of State Government grants, CSR funds, MLA funds etc.
- **Tea Garden resource:** There is a small tea garden in the college campus. It provides a regular amount of money for college development.
- **Agarwood tree:** A lot of agar trees have been planted within the college campus. These plants have helped the college in meeting its needs from time to time.

Utilization of college resources:

- The funds of the college have been utilized in the following heads:
- Staff salary
- Electricity bill payment and repairing
- Building construction
- Building repairing
- Green campus maintenance
- Arranging meeting, seminar, workshop, webinar, cleanliness programme etc
- Book purchasing
- Printing and computer items
- Sport activity
- Cultural activity
- Excursion
- Functions

The land space of Kamarbandha College has been utilized with proper planning. The college possesses some more vacant spaces that can be utilized if the college is provided funds. There is a reserved forest area that has been felt necessary for maintaining an eco-friendly environment and for the sustainable development of the college. Tea and agarwood plantations occupy a major portion of the college campus. Some space on the campus have been utilised for vermicompost production unit and a mushroom cultivation unit. The college premise is used for holding State Level competitive examinations, organizing meetings of different social organizations, NGOs, Clubs, meetings of All Assam Principal Association, Golaghat and so on.

The college conducts internal audit regularly by designated CA firm.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of Kamarbandha College was formed on 20-11-2017 as per the staff meeting dated-20th Nov2017. The objectives of the IQAC are:

- Participation in the students and faculty exchange programme.

- Organizing campus drive for the outgoing students.
- Organizing career counseling programmes for the students by inviting resource person from different areas.
- Conducting and review of the activities of different cells and committees.
- For functioning of the institutional and departmental MOUs with different educational institutions and organizations ,the IQAC conduct different classes, programmes, in different social issues through the faculty members.
- More than 20 adopted schools are the partner institutes of the college as per the rules of District Educational Block, Golaghat.
- Emphasis on community development pogramme inside and outside the college on adopted village at different times and on different issues such as development of human values, health and sanitation, sports, environmental issues ,skills etc. through the NCC,NSS, RRC, Women Cell, Student Union etc.

Comprehensive Feedback from different stakeholders have been taken in Google forms and offline mode from recent years such as feedback from the students, teachers, Alumni, Employers etc. The collecting feedbacks are analyzed and actions are taken. Report of action taken are submitted to the principal. This mechanism helps in ensuring quality of the institution.

- Organizing parent teachers meet.
- Special initiatives for the Covid-19 situation, flood situation etc.
- Evaluating curricular and co-curricular activities.
- Introducing best practices.
- Participation in AISHE.
- Participation in NIRF for year 2022-23.
- Organizing book fair, exhibition etc.
- Conducting Green Audit, internally.
- Implementation of Add-On courses plan.
- Organizing health checkup camp, Blood Donation Camp, Physical fitness Training camp, Football Coaching, Capacity Building Activities(soft skill, life skill, communication skill, ICT Skill) etc.
- Publishing Newsletter, ISBN Book, Wall Magazine departmentally etc.

On teaching learning process.

- The IQAC of Kamarbandha College is trying to review the teaching learning process, structures and methodologies of operation and learning outcomes at periodic intervals and record the incremental improvement in various activities in the following way.
- More emphasis on learner centered education and use of ICT.
- Preparation of academic calendar and conduct of internal examinations such as class tests, two sessional examinations, seminar, workshop, assignment submission etc.
- Arranging remedial classes for slow learners.
- Conducting field study, project submission departmentally.
- Collecting feedback on the academic performance and ambience of the institution from various stakeholders .
- Implementation of Add-on Courses and showing its outcome.
- Organizing workshop on skill development, academic writing, intellectual property rights and entrepreneurship development etc.

- Implementation of mentor-mentee system .
- Awareness on code of conduct of the institution and on recently installation of Library management system. Conducting annual performance appraisal system for teaching and non-teaching staff. Arranging DPC for CAS (career advancement scheme) for teachers.
- Organizing webinar, Faculty Development Programme and Training programme for non-teaching staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Kamarbandha college promotes gender equality on campus, ensuring that students, male or female, have equal access to the knowledge and skills imparted in the classrooms. The college organises programmes to create awareness among people regarding gender equality. The departments conduct seminars, group discussions, awareness programmes on gender issues and writing compositions on 'Gender Equality', 'Domestic Violence' to bring changes in the thinking practices of the students, prevention of discrimination and sexual harassment of girls and women. In order to deal with gender related issues, the college has framed a gender policy, that shall foster gender sensitive work culture in the college. We have committees or cells like the Internal Complaint Committee, Women cell and Grievance Redressal Cell to look after the following aspects-

Safety and Security:

The institution prioritises the safety and security of all students, specifically the female students. The college campus is surrounded by boundary walls and a big gate. It is mandatory for the students to wear college uniforms and to carry identity cards to maintain a safer campus environment. The college is under CCTV surveillance monitoring from Principal's office. The Internal Complaint Committee for prevention of sexual harassment against girls and women has been formed in this college to ensure the safety of women and girls on the campus.

Health and Hygiene:

The college provides counselling for girls and holds awareness programmes on mental and physical health of students, menstrual hygiene, nutrition and health camps. Yoga classes are held every Saturday for the benefit of students. On Yoga Days experts are being invited to train them.

Common Rooms

The college has a girls' common room for relaxation. It has drinking water facility.

Gender Equity Programmes

Seminar on *Gender Equality* - February 27,2018, by English department and IQAC.

National Webinar on *Gender Stereotyping: Trends and Challenges* – 23August ,2020.

Awareness Programme on Sexual Harassment - 20March,2021,by ICC.

Publication of "*Empowering Women, Inspiring Change*",ISBN978-81-947823-3-9,March 2022.

A Talk on Women's Health –World Health Day ,2021, by Education department.

'Maa Anusthan' and awareness on life skill programme by entrepreneur and social worker, Sri Gobin Bordoloi on 3 June,2022.

Menstrual Hygiene Day,2022: Tutor of GNM Training Centre for Nurses, Mrs. Reena Borah,was invited to create awareness on menstrual hygiene.

International Women's Day:

2022 –Women Cell honoured teacher and social worker,Srimati Brajabala Saikia.

NCC Girls honoured Srimati Anima Kachari,entrepreneur and trainer of more than 300 women on weaving.

2021 – Women Cell celebrated 'Nari Diwas' with Ekol Vidyalaya, Golaghat.

NCC Girls Wing organised an essay competition.

2019 –Women Cell celebrates Women's Day with SHG groups.

2018 – Women Cell honoured social worker and writer,Srimati Mohini Chaliha.

Kamarbandha College has been encouraging the girls to attain higher education to achieve gender equality and empowerment. Girls are trained in beautician course, craft making, cutting and embroidery, food processing, computer skill etc. for independent living in future.

Kamarbandha college celebrates and observes various days ,events and festivals like International Yoga Day, Environment Day, Human Rights Day, Silpi Divas, Rabha Divas,NSS Day etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Kamarbandha college provides access and opportunity to all groups of people irrespective of their social class, caste, gender, ethnicity to participate in learning. The college was established with an aim to educate the youths belonging to the tea garden community of the neighbouring tea gardens and the marginalized girls and boys living in rural areas of Golaghat and Jorhat districts. It is committed to respect the stakeholders and ensure that tolerance and cultural, regional, linguistic and communal harmony develop among the members of the staff, the students and the local people. We try to provide an inclusive platform for all the students coming from diverse backgrounds to develop their skills and capabilities.

The college conducts orientation programme or Induction meeting every year in the beginning of the session for the freshers. The Equal Opportunity Cell looks after the well-being of the students, especially those belonging to the backward sections of the society and specially abled students. The college is giving free admission to students of poor families and offering scholarships to the deserving students. The students are advised to relate about their problems and difficulties to the teachers or mentors or members of

different Cells formed to look after the welfare of the students. An Admission Committee is formed before admission into B.A. First semester, for counselling at the time of the admission. In the beginning of the session, the college conducts Induction programme for the Freshers.

Under the aegis of different Cells, Committees, Students' Union Body, RRC, NSS unit, NCC wings programmes are organised that reflect racial, cultural, social and linguistic inclusion. The college celebrates Saraswati puja, Freshers' Social, Rabha Diwas and anniversaries of Dr Bhupen Hazarika to promote cultural harmony. Song and dancing competitions are held during college weeks, where students perform songs and dances like Bihu, Jhumur reflecting their culture. Students are taken on visits to villages, museum, and participated in the North east Conclave where our students and teachers learnt about the culture and traditions of various communities. The college celebrates Women's Day, Gandhi Jayanti, World Health Day, NSS Day, Human Rights Day, Yoga Day and conduct programmes on gender equality, sexual harassment, poster competitions on crucial issues - environment, TB, blood donation and quiz competitions on AIDS to build a positive social relationship and a sense of belongingness among students. Free health camps are also organised for the benefit of students as well as the villagers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices-1

1. Title of the Practice: Green Initiatives on campus

2. Objectives of Green Initiatives on Campus

- To create environmental awareness.
- To maintain pollution free campus.
- To sensitize students and staff to drink purified water, provided by the college.
- To observe 'No Vehicle Day' to keep the campus pollution free and save fuel.
- To use ICT more and minimize using papers.
- To use the solid waste through vermicompost on the campus.
- To use dustbins to keep college campus clean and plastic free.

- To use rain water harvesting system on the campus.
- To ensure judicious use of environmental resources to meet the needs of the college.
- To maintain green campus, 'Green Audit' is to be done regularly.

3.The Context:

Kamarbandha college has an enduring relationship with nature. Conserving nature will restore biodiversity and protect the environment. The green campus will enhance the campus sustainability and protect the health and well-being of the surrounding community and ecosystem. Our founders take pride in enriching the natural resources by planting a good number of useful plants on the campus. They wish that every individual in this college remains connected to plants. It is also our duty to maintain and enhance the greenery. The institute will raise awareness and motivate students to take the responsibility to promote a green campus and protect the environment from degradation. We believe a clean, green and pollution free environment can provide an effective learning experience to the students.

4.The Practice

Kamarbandha college is taking initiatives to create a green campus, promoting sustainable and eco-friendly practices. We have about 3 bighas of land for plantation to maintain a green campus. The college makes efforts to reduce the consumption of energy. CFL/LED bulbs and tube lights are used here. The college has a proper waste disposal system. We use separate dustbins for biodegradable and non-biodegradable wastes. A bio compost pit has been made on the campus. The biodegradable wastes are used in vermicompost.

Use of plastic bags etc. is discouraged on the campus. The college has a rainwater harvesting system to maintain the greenery. Growing plants in various occasions is practised at the college. We have created herbal garden with medicinal plants for conservation of biodiversity. Limited number of vehicles enter our college campus. We have been observing every third Saturday as 'No Vehicle Day' - a measure to keep the air fresh and clean water, for the last three years.

5.Evidence of Success:

The initiative is raising awareness among the stakeholders about sustainability and preserving the natural environment. Students develop a sense of responsibility as is evident from their interest in growing plants, bringing saplings to grow on the campus and keeping the campus clean. Students are seen switching off the fans and lights when not in use. The waste disposal method adopted by the college this year is bringing good results. Around 3 quintals of manure have been produced by vermicomposting this year. The green campus helps to save the environment. The beautiful green campus is much appreciated by visitors of this college.

6.Problems Encountered and Resources required:

The college is fully self- financed. The expenditure for the creation and maintenance of green campus depend on the tuition fees of the students only. We need watering system for the plants in the dry seasons. The college is thinking of allotting a separate fund for conducting awareness programmes for creating and maintaining a green campus.

Best Practices-2

1. Title of the Practice: HEALTH AND HYGIENE

2. Objectives of the Practice:

- To impart health education for raising awareness and adoption of healthy lifestyle.
- To sensitize and train students about common public health problems.
- Educate students on correct hygiene and sanitation practices - how to keep our environment clean, save water, use of toilets etc.
- To prevent outbreak of diseases like diarrhea etc. in their community and how to protect themselves from getting infected.

3. The Context:

Health of students is linked to educational achievement. That is why our college promotes health, providing instructions and experiences that influence students' health related behaviours and develop healthy habits. We felt the necessity to improve the health and well-being of our student communities and also our environment through outreach programmes where students are informed about good hygiene practices like hand washing etc. and about various diseases like diarrhea, cholera etc. that can result from unhygienic conditions, and also reach nearby places, especially tea gardens areas, for promotion of health and hygiene through awareness programmes and counselling, where there are frequent outbreaks.

4. The Practice:

To raise awareness among students we have been organizing programmes on mental and physical health, hygiene, vaccination campaigns, free health camp, blood donation camp and provide medicines for students as well as outsiders. We invite resource persons from Health, District administration and other departments to the awareness programmes. We observe 'No Vehicle Day' every third Saturday to keep the atmosphere pollution free. Yoga classes are held every Saturday and other physical exercise trainings are also promoted. We conducted awareness campaigns on Covid-19, health and sanitation practices in villages, distributing soaps and masks among the needy people. World Health Days are celebrated where discussions on topics like women's health, campaigns on hygiene are held. Vaccination camps, Blood donation camps are held at our college for students as well as outsiders, including their parents.

5. Evidence of Success:

Our volunteers themselves plan and conduct awareness campaigns in nearby villages. All the members- teachers, office staff and students sincerely try to keep the college campus clean. Students now come forward to take JE, Covid vaccines, donate blood and encourage their relatives and neighbours to take vaccines or donate blood.

6. Problems Encountered and Resources required:

Even after health awareness programmes and checkups, students do not give much importance to health. They do not take proper breakfast and eat unhealthy foods like chips, Gutka etc. They are reluctant to do exercises or yoga classes.

Resources required

Human Resource: Health Workers, students, faculty, Volunteers etc.

Financial Support: The Management provides money for volunteer's hospitality. Space: Auditorium and classrooms.

Equipment: Medical equipments are provided by the organizing hospitals.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

1. Extension activities in neighbouring communities:

Kamarbandha college promotes extension activities in the neighbouring communities for the holistic development of the students. The faculties and students are engaged in various awareness and developmental programmes of the community. Various departments of the college, students in NSS, NCC and RRC have been engaged in different activities related to environmental and health issues, in field studies and surveys.

Students are engaged in cleanliness and plantation drives not only of the college campus but also of nearby areas, market complex and their neighbourhoods. The NCC cadets observed Environment Day by conducting processions, to raise awareness among the people on plastic pollution. NSS volunteers celebrated Iconic Week by cleaning religious places and statues and also in planting in those areas. The department of Political Science also organized an awareness programme with a self-help group of village women, on the uses of plastic bags. The Philosophy department conducted a workshop on Iron and Arsenic free water preparation at Borjan Tea Estate. The Economics department conducted an awareness programme on 21 June, 2022 at Dakhinhengera Higher Secondary School on 'Biodiversity and its Conservation'.

The institute gives priority to the well-being not only of the students but the community as a whole. We organized a free health camp for all with the help of Kamarbandha ALI P.H.C. at the college. Faculties and NSS volunteers conducted awareness programmes on Covid-19, distributed food items, masks and soaps

among the needy people during the pandemic period. NSS volunteers visited homes to raise awareness on health and sanitation practices and distributed soaps among the people. The Economics department conducted an economic survey at Athabari to analyse the living conditions of the people, about the facilities they have received from the government. The philosophy department and IQAC, in collaboration with K.B. Ali P.H.C., organized health awareness camp at Dogasola L.P. school, Athabari. The NSS unit conducted an awareness programme for children, mothers and pregnant women at the school about food and nutrition, celebrating Rashtriya Poshan Maah, 2022. RRC, NSS unit and IQAC of Kamarbandha college organised a blood donation camp with Golaghat SKK Civil Hospital where 37 people -students, staff members and persons from the community donated blood.

It is noteworthy that the Women Cell, Kamarbandha college, involves community participation every year on its celebration of the International Women's Day. In 2019, Women Cell celebrated the Day with the Self-Help Groups, who organized an exhibition at the college.

2. Introduction of Skill development Courses:

Kamarbandha College is a rural college of Golaghat district. It has a clear vision of becoming an ideal institute not only academically, but also as an institute promoting skills development. That is why from its establishment it has been offering different skill development courses from time to time under the guidelines of Dibrugarh University. In the previous academic curriculum, the institute offered skill-based courses like Travel and Tourism Management, Teaching in Elementary Level and Computer skill course. The students are offered opportunities for skill development through some good practices like Yoga and training in Physical exercise. Departments conduct workshops on beautician course and craft works like cutting, knitting, embroidery and flower making. Classes for enhancement of students' verbal communication skills are also conducted. The Institute has a tea garden of its own. So, the students are provided some practical knowledge of tea plantation also. Students are engaged in planting of Agarwood trees and in creation of herbal medicinal gardens on campus so that they can gain knowledge of such plantations as earning source. From the academic session 2022-23, the college has introduced 9 Add-On courses to equip students with knowledge and skills so that they can earn a livelihood in future.

List of Add-on courses are:

1. Spoken English
2. Food Processing and preservation
3. Cutting & Embroidery
4. Vermicompost
5. Entrepreneurship Development
6. Mushroom Cultivation
7. Travel and Tourism Management
8. Beautician Course.
9. DCA (Diploma in Computer Applications)

3. Observation and Celebration of Important Days:

Kamarbandha college believes that festivals are integral part of the learning. The college celebrates days of significant importance at the national and international level to create awareness among the students about the significance of freedom, democracy and peace and to build in students a strong cultural belief, social cohesion and knowledge about the surrounding. Kamarbandha college observes and celebrates some

events regularly like International Yoga Day, World Environment Day, World Human Rights Day, World Sports Day, Teachers' Day, Republic Day, Independence Day, Silpi Divas, Rabha Divas, Librarian Day etc.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The college introduced CBCS system in 2019 as per the guidelines of Dibrugarh university. The college has 3 PhD teachers and most of the faculties are MPhil degree holders.

The college received from the State Government Rs 99 lakhs and 50 thousand for developing infrastructure in 2015.

Participation of the college in NIRF in the year 2022-2023.

Journal “Aitihya -The Heritage”, 5 newspapers and 3 magazines are subscribed by the college and a Competition Success Review magazine to enhance students ' general knowledge.

The college published the magazine, “Abhigyan”, departmental wall magazines, a journal, ‘Jounak’ , and two handwritten magazines, Prabandha Sankalan and Antarikhyam.

Newsletters have been published from year 2018 onwards.

The college has been preserving works of craft and traditional items in a mini museum .

The college conducted green audit and academic audit.

The staff raised fund to donate to sick students for treatment.

The staff contributed money for the construction of a Shiva temple and prize money to winners of Bihu competitions organised by All Assam Students Union, Golaghat.

Students participated in Inter-College Yoga Competition at Golaghat Commerce College, where Rituraj Karmakar of Kamarbandha college secured 3rd position.

Concluding Remarks :

Kamarbandha College is located in a pollution free region that abounds with tea plantations and other valuable plants. The college has taken green initiatives for maintaining a clean , eco-friendly and safe campus. The focus of the IQAC of the college remains on the effective implementation of the plans and adoption of strategies to embed best practices on campus . All activities performed in the college are driven towards achieving the mission of nurturing self -reliant students with a strong sense of social responsibility and ethical values. Interaction of students from diverse cultural backgrounds and community engagement at Kamarbandha college result in the creation of an inclusive environment in the college.

Students’ revolt in 2019, protesting the Citizenship Amendment Act, followed by disruption in education due to Covid-19, affected students’ learning during that period. The normal activities of the college, especially

our preparation of SSR for NAAC assessment also got delayed.

The college has been making sincere efforts to make the dreams of our founders true by developing itself into a study centre that shall equip rural youths to meet the challenges of life of time.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.2	<p>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</p> <p>2.1.2.1. <i>Number of actual students admitted from the reserved categories year - wise during the last five years</i></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>25</td> <td>25</td> <td>29</td> <td>64</td> <td>68</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>28</td> <td>35</td> <td>41</td> <td>39</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>95</td> <td>95</td> <td>95</td> <td>110</td> <td>127</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>65</td> <td>65</td> <td>65</td> <td>65</td> <td>65</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared report by HEI.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	25	25	29	64	68	2021-22	2020-21	2019-20	2018-19	2017-18	33	28	35	41	39	2021-22	2020-21	2019-20	2018-19	2017-18	95	95	95	110	127	2021-22	2020-21	2019-20	2018-19	2017-18	65	65	65	65	65
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3.3.2	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>00</td> <td>01</td> <td>05</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	03	00	01	05	01	2021-22	2020-21	2019-20	2018-19	2017-18																									
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Remark : DVV has made the changes as per shared report by HEI.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25	12	08	04	04

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
18	11	08	03	02

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Answer before DVV Verification :

Answer After DVV Verification :15

Remark : DVV has made the changes as per shared report by HEI.

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has select C. 2 of the above as per shared report by HEI.

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
415	140	64	32	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
203	140	64	32	0

Remark : DVV has made the changes as per shared report by HEI.

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has select B. Any 3 of the above as per shared report by HEI.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
67	28	15	08	05

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
30	28	15	08	05

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
07	01	03	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
07	01	03	0	0

Remark : DVV has made the changes as per shared report by HEI.

6.5.2	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s)/ membership of international networks 3. Participation in NIRF 4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above Remark : DVV has select B. Any 3 of the above as per shared report by HEI.</p>
7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above Remark : DVV has select C. Any 2 of the above as per shared report by HEI.</p>

2.Extended Profile Deviations

Extended Profile Deviations

No Deviations